



**BUSINESS OF THE CITY COUNCIL
YAKIMA, WASHINGTON
AGENDA STATEMENT**

Item No. 7.D.
For Meeting of: November 19, 2024

ITEM TITLE: Approve payment of disbursements for the period October 1-31, 2024

SUBMITTED BY: Viren Mayani, Director of Finance and Budget

SUMMARY EXPLANATION:

RCW 42.24 specifies the process for audit and review of payroll and claims payments for the City. RCW 42.24.180 requires the review and approval of all payments at a regularly scheduled public meeting on a monthly basis. The State Budgeting, Accounting and Reporting Systems (BARS) Manual outlines the following format for approval by the City Council.

REPORT OF DISBURSEMENTS: The following amounts were budgeted, and sufficient funds were available to cover these payments:

Electronic Payments - Key Bank	#833 - 895	\$ 3,464,445.71
Electronic Payments - US Bank	#13445 - 13480	\$ 8,643,061.48
Electronic Purchasing Card	October 2024	\$ 151,813.68
Accounts Payable Checks	#201691 - 202307	\$ 8,700,431.68
Payroll Account Checks	#432269 - 433049	\$ 231,596.06
Payroll Account Checks - Cayenta	#5997 - 6013	\$ 126,867.88

Background and description of this process is attached.

ITEM BUDGETED: N/A

STRATEGIC PRIORITY 24-25: A Resilient Yakima

RECOMMENDATION: Approve disbursements.

ATTACHMENTS:

[Disbursement_Approval_Process_-_Council_monthly_attachment.pdf](#)