



**BUSINESS OF THE CITY COUNCIL  
YAKIMA, WASHINGTON  
AGENDA STATEMENT**

Item No. 7.B.  
For Meeting of: March 17, 2026

**ITEM TITLE:** Approve payment of disbursements for the period February 1-28, 2026

**SUBMITTED BY:** Craig Warner, Director of Finance and Budget

**SUMMARY EXPLANATION:**

RCW 42.24 specifies the process for audit and review of payroll and claims payments for the City. RCW 42.24.180 requires the review and approval of all payments at a regularly scheduled public meeting on a monthly basis. The State Budgeting, Accounting and Reporting Systems (BARS) Manual outlines the following format for approval by the City Council.

**REPORT OF DISBURSEMENTS:** The following amounts were budgeted, and sufficient funds were available to cover these payments:

Electronic Payments, Key Bank	# 1054 - 1065	\$ 1,503,548.79
Electronic Payments, US Bank	# 13993 - 14024	\$ 8,265,016.54
Electronic Purchasing Card, US Bank	February, 2026	\$ 139,027.63
Accounts Payable Checks, US Bank	# 600574 - 600868	\$ 2,504,533.46
Accounts Payable Checks, Key Bank	# 210207 - 210491	\$ 4,622,740.27
Payroll Account Checks	# 444820 - 445559	\$ 179,012.20
Payroll Account Checks - Cayenta	# 6327 - 6347	\$ 120,013.96

Background and description of this process is attached.

**ITEM BUDGETED:** N/A

**STRATEGIC PRIORITY 24-25:** A Resilient Yakima

**RECOMMENDATION:** Approve disbursements.

**ATTACHMENTS:**

[Disbursement\\_Approval\\_Process\\_-\\_Council\\_monthly\\_attachment.pdf](#)