



**BUSINESS OF THE CITY COUNCIL  
YAKIMA, WASHINGTON  
AGENDA STATEMENT**

Item No. 7.C.  
For Meeting of: April 15, 2025

**ITEM TITLE:** Approve payment of disbursements for the period March 1 - 31, 2025

**SUBMITTED BY:** Mike Bailey, Interim Director of Finance and Budget

**SUMMARY EXPLANATION:**

RCW 42.24 specifies the process for audit and review of payroll and claims payments for the City. RCW 42.24.180 requires the review and approval of all payments at a regularly scheduled public meeting on a monthly basis. The State Budgeting, Accounting and Reporting Systems (BARS) Manual outlines the following format for approval by the City Council.

**REPORT OF DISBURSEMENTS:** The following amounts were budgeted, and sufficient funds were available to cover these payments:

Electronic Payments - Key Bank	# 942 - 950	\$	4,431,002.80
Electronic Payments - US Bank	# 13611 - 13645	\$	8,079,977.55
Electronic Purchasing Card	March 2025	\$	145,051.94
Accounts Payable Checks	# 204420 - 205026	\$	7,995,149.36
Payroll Account Checks	# 436136 - 436893	\$	179,216.28
Payroll Account Checks - Cayenta	# 6089 - 6110	\$	106,092.01

Background and description of this process is attached.

**ITEM BUDGETED:** N/A

**STRATEGIC PRIORITY 24-25:** A Resilient Yakima

**RECOMMENDATION:** Approve disbursements.

**ATTACHMENTS:**

[Disbursement\\_Approval\\_Process\\_-\\_Council\\_monthly\\_attachment.pdf](#)