



**BUSINESS OF THE CITY COUNCIL
YAKIMA, WASHINGTON
AGENDA STATEMENT**

Item No. 7.B.
For Meeting of: June 17, 2025

ITEM TITLE: Approve payment of disbursements for the period May 1 - 31, 2025

SUBMITTED BY: Craig Warner, Director of Finance and Budget
Kimberly Domine, Financial Services Manager

SUMMARY EXPLANATION:

RCW 42.24 specifies the process for audit and review of payroll and claims payments for the City. RCW 42.24.180 requires the review and approval of all payments at a regularly scheduled public meeting on a monthly basis. The State Budgeting, Accounting and Reporting Systems (BARS) Manual outlines the following format for approval by the City Council.

REPORT OF DISBURSEMENTS: The following amounts were budgeted, and sufficient funds were available to cover these payments:

Electronic Payments - Key Bank	# 961 - 971	\$ 11,481,724.09
Electronic Payments - US Bank	# 13680 - 13719	\$ 10,636,592.06
Electronic Purchasing Card	May 2025	\$ 173,686.97
Accounts Payable Checks	# 205572 - 206085	\$ 9,686,853.27
Payroll Account Checks	# 437664 - 438441	\$ 211,501.84
Payroll Account Checks - Cayenta	# 6134 - 6154	\$ 109,303.05

Background and description of this process is attached.

ITEM BUDGETED: N/A

STRATEGIC PRIORITY 24-25: A Resilient Yakima

RECOMMENDATION: Approve disbursements.

ATTACHMENTS:

[Disbursement_Approval_Process_-_Council_monthly_attachment.pdf](#)