



**BUSINESS OF THE CITY COUNCIL
YAKIMA, WASHINGTON
AGENDA STATEMENT**

Item No. 7.B.
For Meeting of: November 18, 2025

ITEM TITLE: Approve payment of disbursements for the period October 1 - 31, 2025

SUBMITTED BY: Craig Warner, Director of Finance and Budget

SUMMARY EXPLANATION:

RCW 42.24 specifies the process for audit and review of payroll and claims payments for the City. RCW 42.24.180 requires the review and approval of all payments at a regularly scheduled public meeting on a monthly basis. The State Budgeting, Accounting and Reporting Systems (BARS) Manual outlines the following format for approval by the City Council.

REPORT OF DISBURSEMENTS: The following amounts were budgeted, and sufficient funds were available to cover these payments:

Electronic Payments - Key Bank	# 1014 - 1023	\$ 1,325,560.24
Electronic Payments - US Bank	# 13860 - 13895	\$ 8,201,901.30
Electronic Purchasing Card	October, 2025	\$ 172,379.82
Accounts Payable Checks	# 208375 - 208991	\$ 7,334,190.76
Payroll Account Checks	# 441728 - 442509	\$ 215,656.10
Payroll Account Checks - Cayenta	# 6237 - 6261	\$ 115,919.07

Background and description of this process is attached.

ITEM BUDGETED: N/A

STRATEGIC PRIORITY 24-25: A Resilient Yakima

RECOMMENDATION: Approve disbursements.

ATTACHMENTS:

[Disbursement_Approval_Process_-_Council_monthly_attachment.pdf](#)