



**BUSINESS OF THE CITY COUNCIL  
YAKIMA, WASHINGTON  
AGENDA STATEMENT**

Item No. 7.E.  
For Meeting of: March 4, 2025

**ITEM TITLE:** Resolution authorizing the write-off of certain uncollectable parking citations

**SUBMITTED BY:** Mike Bailey, Interim Director of Finance & Budget

**SUMMARY EXPLANATION:**

Attached is a Resolution authorizing the annual write-off of uncollectable parking accounts.

Following City staff collection efforts and collection notices, accounts were sent to a collection agency; these are what remain unpaid after six years. A total of 14 citations totaling \$687.85 (including penalties), are included for write-off with this resolution. Delinquent accounts for which collection efforts have been terminated are analyzed each year to determine eligibility for write-off. Accounts meeting the criteria listed below are included on the proposed write-off list which is attached:

1. The Statute of Limitations (six (6) years or older) has been met; \$ 687.85
2. Bankruptcy (discharge of debt); None.

Following City Council approval by the attached Resolution, these accounts will be removed from the City's accounts receivable records. The current parking citation system employs a program administered by the Washington State Department of Licensing (DOL) whereby the City submits unpaid citation information to the state. If a person has received at least 2 citations within 120 days of renewal of their vehicle registration, they are required to pay their fines to the reporting jurisdiction before they can register their vehicle.

**ITEM BUDGETED:** N/A

**STRATEGIC PRIORITY 24-25:** A Resilient Yakima

**RECOMMENDATION:** Adopt Resolution.

**ATTACHMENTS:**

[Parking Resolution.docx](#)

[YCCS - Parking Write-offs.pdf](#)