



**BUSINESS OF THE CITY COUNCIL
YAKIMA, WASHINGTON
AGENDA STATEMENT**

Item No. 7.D.
For Meeting of: February 18, 2025

ITEM TITLE: Approve payment of disbursements for the period January 1-31, 2025

SUBMITTED BY: Kimberly Domine, Financial Services Manager

SUMMARY EXPLANATION:

RCW 42.24 specifies the process for audit and review of payroll and claims payments for the City. RCW 42.24.180 requires the review and approval of all payments at a regularly scheduled public meeting on a monthly basis. The State Budgeting, Accounting and Reporting Systems (BARS) Manual outlines the following format for approval by the City Council.

REPORT OF DISBURSEMENTS: The following amounts were budgeted, and sufficient funds were available to cover these payments:

| | | |
|----------------------------------|-------------------|------------------|
| Electronic Payments - Key Bank | # 920 - 930 | \$ 1,804,160.98 |
| Electronic Payments - US Bank | #13545 - 13578 | \$ 9,288,593.29 |
| Electronic Purchasing Card | January 2025 | \$ 151,514.59 |
| Accounts Payable Checks | # 203414 - 203913 | \$ 10,163,609.22 |
| Payroll Account Checks | # 434598 - 435366 | \$ 251,848.09 |
| Payroll Account Checks - Cayenta | # 6053 - 6070 | \$ 102,567.57 |

Background and description of this process is attached.

ITEM BUDGETED: N/A

STRATEGIC PRIORITY 24-25: A Resilient Yakima

RECOMMENDATION: Approve disbursements.

ATTACHMENTS:

[Disbursement_Approval_Process_-_Council_monthly_attachment.pdf](#)