



**BUSINESS OF THE CITY COUNCIL
YAKIMA, WASHINGTON
AGENDA STATEMENT**

Item No. 7.B.
For Meeting of: September 16, 2025

ITEM TITLE: Approve payment of disbursements for the period August 1 - 31, 2025

SUBMITTED BY: Craig Warner, Director of Finance and Budget

SUMMARY EXPLANATION:

RCW 42.24 specifies the process for audit and review of payroll and claims payments for the City. RCW 42.24.180 requires the review and approval of all payments at a regularly scheduled public meeting on a monthly basis. The State Budgeting, Accounting and Reporting Systems (BARS) Manual outlines the following format for approval by the City Council.

REPORT OF DISBURSEMENTS: The following amounts were budgeted, and sufficient funds were available to cover these payments:

Electronic Payments - Key Bank	# 991 - 1000	\$ 1,521,326.75
Electronic Payments - US Bank	# 13793 - 13826	\$ 8,286,395.91
Electronic Purchasing Card	August 2025	\$ 156,696.00
Accounts Payable Checks	# 207191 - 207742	\$ 6,297,786.74
Payroll Account Checks	# 440066 - 440904	\$ 225,736.42
Payroll Account Checks - Cayenta	# 6196 - 6216	\$ 146,176.77

Background and description of this process is attached.

ITEM BUDGETED: N/A

STRATEGIC PRIORITY 24-25: A Resilient Yakima

RECOMMENDATION: Approve disbursements.

ATTACHMENTS:

[Disbursement_Approval_Process_-_Council_monthly_attachment.pdf](#)