



**BUSINESS OF THE CITY COUNCIL
YAKIMA, WASHINGTON
AGENDA STATEMENT**

Item No. 7.C.
For Meeting of: May 20, 2025

ITEM TITLE: Approve payment of disbursements for the period April 1 - 30, 2025

SUBMITTED BY: Craig Warner, Director of Finance and Budget

SUMMARY EXPLANATION:

RCW 42.24 specifies the process for audit and review of payroll and claims payments for the City. RCW 42.24.180 requires the review and approval of all payments at a regularly scheduled public meeting on a monthly basis. The State Budgeting, Accounting and Reporting Systems (BARS) Manual outlines the following format for approval by the City Council.

REPORT OF DISBURSEMENTS: The following amounts were budgeted, and sufficient funds were available to cover these payments:

Electronic Payments - Key Bank	# 951 - 960	\$ 1,277,931.75
Electronic Payments - US Bank	# 13646 - 13679	\$ 6,283,037.92
Electronic Purchasing Card	April 2025	\$ 196,157.06
Accounts Payable Checks	# 205027 - 205571	\$ 8,849,638.26
Payroll Account Checks	# 436894 - 437663	\$ 197,493.03
Payroll Account Checks - Cayenta	# 6111 - 6133	\$ 109,558.07

Background and description of this process is attached.

ITEM BUDGETED: N/A

STRATEGIC PRIORITY 24-25: A Resilient Yakima

RECOMMENDATION: Approve disbursements

ATTACHMENTS:

[Disbursement_Approval_Process_-_Council_monthly_attachment.pdf](#)