



**BUSINESS OF THE CITY COUNCIL
YAKIMA, WASHINGTON
AGENDA STATEMENT**

Item No. 7.B.
For Meeting of: January 21, 2025

ITEM TITLE: Approve payment of disbursements for the period December 1-31, 2024

SUBMITTED BY: Viren Mayani, Director of Finance and Budget

SUMMARY EXPLANATION:

RCW 42.24 specifies the process for audit and review of payroll and claims payments for the City. RCW 42.24.180 requires the review and approval of all payments at a regularly scheduled public meeting on a monthly basis. The State Budgeting, Accounting and Reporting Systems (BARS) Manual outlines the following format for approval by the City Council.

REPORT OF DISBURSEMENTS: The following amounts were budgeted, and sufficient funds were available to cover these payments:

Electronic Payments - Key Bank	# 908 - 919	\$ 1,429,756.32
Electronic Payments - US Bank	# 13509 - 13544	\$ 10,810,993.53
Electronic Purchasing Card	December 2024	\$ 421,507.94
Accounts Payable Checks	# 202881 - 203413	\$ 8,794,613.64
Payroll Account Checks	# 433828 - 434597	\$ 202,949.13
Payroll Account Checks - Cayenta	# 6034 - 6052	\$ 108,556.07

Background and description of this process is attached.

ITEM BUDGETED: N/A

STRATEGIC PRIORITY 24-25: A Resilient Yakima

RECOMMENDATION: Approve disbursements.

ATTACHMENTS:

[Disbursement_Approval_Process_-_Council_monthly_attachment.pdf](#)