



**BUSINESS OF THE CITY COUNCIL  
YAKIMA, WASHINGTON  
AGENDA STATEMENT**

Item No. 7.B.  
For Meeting of: March 18, 2025

**ITEM TITLE:** Approve payment of disbursements for the period February 1 - 28, 2025

**SUBMITTED BY:** Mike Bailey, Interim Director of Finance and Budget

**SUMMARY EXPLANATION:**

RCW 42.24 specifies the process for audit and review of payroll and claims payments for the City. RCW 42.24.180 requires the review and approval of all payments at a regularly scheduled public meeting on a monthly basis. The State Budgeting, Accounting and Reporting Systems (BARS) Manual outlines the following format for approval by the City Council.

**REPORT OF DISBURSEMENTS:** The following amounts were budgeted, and sufficient funds were available to cover these payments:

Electronic Payments - Key Bank	# 931 - 941	\$ 3,424,426.62
Electronic Payments - US Bank	# 13579 - 13610	\$ 8,006,261.15
Electronic Purchasing Card	February 2025	\$ 149,540.49
Accounts Payable Checks	# 203914 - 204419	\$ 8,868,025.77
Payroll Account Checks	# 435367 - 436135	\$ 185,624.73
Payroll Account Checks - Cayenta	# 6071 - 6088	\$ 125,278.69

Background and description of this process is attached.

**ITEM BUDGETED:** N/A

**STRATEGIC PRIORITY 24-25:** A Resilient Yakima

**RECOMMENDATION:** Approve disbursements.

**ATTACHMENTS:**

[Disbursement\\_Approval\\_Process\\_-\\_Council\\_monthly\\_attachment.pdf](#)