



**BUSINESS OF THE CITY COUNCIL
YAKIMA, WASHINGTON
AGENDA STATEMENT**

Item No. 7.B.
For Meeting of: January 20, 2026

ITEM TITLE: Approve payment of disbursements for the period December 1 - 31, 2025

SUBMITTED BY: Craig Warner, Director of Finance and Budget

SUMMARY EXPLANATION:

RCW 42.24 specifies the process for audit and review of payroll and claims payments for the City. RCW 42.24.180 requires the review and approval of all payments at a regularly scheduled public meeting on a monthly basis. The State Budgeting, Accounting and Reporting Systems (BARS) Manual outlines the following format for approval by the City Council.

REPORT OF DISBURSEMENTS: The following amounts were budgeted, and sufficient funds were available to cover these payments:

Electronic Payments - Key	# 1035 - 1045	\$ 6,571,138.94
Electronic Payments - US	# 13926 - 13956	\$ 11,109,888.50
Electronic Purchasing Card - US	December, 2025	\$ 133,272.46
Accounts Payable Checks - US	# 600010 - 600257	\$ 1,780,388.74
Accounts Payable Checks - Key	# 209486 - 209986	\$ 6,421,852.61
Payroll Account Checks	# 443287 - 444049	\$ 195,546.54
Payroll Account Checks - Cayenta	# 6283 - 6306	\$ 109,875.93

Background and description of this process is attached.

ITEM BUDGETED: N/A

STRATEGIC PRIORITY 24-25: A Resilient Yakima

RECOMMENDATION: Approve disbursements.

ATTACHMENTS:

[Disbursement_Approval_Process_-_Council_monthly_attachment.pdf](#)