



**BUSINESS OF THE CITY COUNCIL  
YAKIMA, WASHINGTON  
AGENDA STATEMENT**

Item No. 7.C.  
For Meeting of: December 10, 2024

**ITEM TITLE:** Approve payment of disbursements for the period November 1-30, 2024

**SUBMITTED BY:** Viren Mayani, Director of Finance and Budget

**SUMMARY EXPLANATION:**

RCW 42.24 specifies the process for audit and review of payroll and claims payments for the City. RCW 42.24.180 requires the review and approval of all payments at a regularly scheduled public meeting on a monthly basis. The State Budgeting, Accounting and Reporting Systems (BARS) Manual outlines the following format for approval by the City Council.

**REPORT OF DISBURSEMENTS:** The following amounts were budgeted, and sufficient funds were available to cover these payments:

Electronic Payments - Key Bank	# 896 - 907	\$ 12,101,827.42
Electronic Payments - US Bank	# 13481 - 13508	\$ 8,267,978.23
Electronic Purchasing Card	November 2024	\$ 132,127.70
Accounts Payable Checks	# 202308 - 202880	\$ 8,050,330.88
Payroll Account Checks	# 433050 - 433827	\$ 223,407.70
Payroll Account Checks - Cayenta	# 6014 - 6033	\$ 108,584.59

Background and description of this process is attached.

**ITEM BUDGETED:** N/A

**STRATEGIC PRIORITY 24-25:** A Resilient Yakima

**RECOMMENDATION:** Approve disbursements.

**ATTACHMENTS:**

[Disbursement\\_Approval\\_Process\\_-\\_Council\\_monthly\\_attachment.pdf](#)