



**BUSINESS OF THE CITY COUNCIL
YAKIMA, WASHINGTON
AGENDA STATEMENT**

Item No. 9.A.
For Meeting of: June 4, 2024

ITEM TITLE: Resolution appointing the City Engineer as authorized signor of Washington State Department of Transportation documents

SUBMITTED BY: Scott Schafer, Director of Public Works
* Bill Preston, City Engineer

SUMMARY EXPLANATION:

The City of Yakima (City) is frequently awarded federal and state funding for transportation projects. Those funds are typically administered through WSDOT Local Programs. WSDOT requires both a Prospectus, a description of work, and a Local Agency Agreement (LAA), an obligation of funds for expenditure, to be signed by a City representative. The City has Delegation of Approval Authority Policy 2-200 designating all contracts be signed by the City Manager.

Delegating authority to the City Engineer to sign the Prospectus and LAA will speed up the process of obligating already awarded and accepted funds. This will allow projects to begin sooner. This is only for projects where the City Council has already accepted the Awarded funds and authorized the City Manager to execute contracts for the project.

The City has Resolution R-2016-161 that authorizes the City Engineer as signor of documents for the sole purpose of requesting reimbursement for federally funded road construction projects.

ITEM BUDGETED: N/A

STRATEGIC PRIORITY: N/A

RECOMMENDATION: Adopt Resolution.

ATTACHMENTS:

[Resolution Signing Authorization LAA Prospectus](#)
[Request City Engineer as Signor](#)