



**BUSINESS OF THE CITY COUNCIL
YAKIMA, WASHINGTON
AGENDA STATEMENT**

Item No. 7.C.
For Meeting of: October 21, 2025

ITEM TITLE: Approve payment of disbursements for the period September 1 - 30, 2025

SUBMITTED BY: Craig Warner, Director of Finance and Budget

SUMMARY EXPLANATION:

RCW 42.24 specifies the process for audit and review of payroll and claims payments for the City. RCW 42.24.180 requires the review and approval of all payments at a regularly scheduled public meeting on a monthly basis. The State Budgeting, Accounting and Reporting Systems (BARS) Manual outlines the following format for approval by the City Council.

REPORT OF DISBURSEMENTS: The following amounts were budgeted, and sufficient funds were available to cover these payments:

Electronic Payments - Key Bank	# 1001 - 1013	\$ 5,539,453.09
Electronic Payments - US Bank	#13827 - 13859	\$ 8,002,793.78
Electronic Purchasing Card	September, 2025	\$ 198,820.53
Accounts Payable Checks	# 207743 - 208374	\$ 8,040,225.01
Payroll Account Checks	# 440905 - 441727	\$ 192,550.63
Payroll Account Checks - Cayenta	# 6217 - 6236	\$ 105,734.28

Background and description of this process is attached.

ITEM BUDGETED: N/A

STRATEGIC PRIORITY 24-25: A Resilient Yakima

RECOMMENDATION: Approve disbursements.

ATTACHMENTS:

[Disbursement_Approval_Process_-_Council_monthly_attachment.pdf](#)