



**BUSINESS OF THE CITY COUNCIL
YAKIMA, WASHINGTON
AGENDA STATEMENT**

Item No. 7.E.
For Meeting of: September 2, 2025

ITEM TITLE: Resolution authorizing a contract extension with Airplanners, LLC. for air service development and consulting services for the Yakima Air Terminal/McAllister Field (Airport Fund)

SUBMITTED BY: Susan Knotts, Buyer II
*Robert Hodgman, Yakima Air Terminal Director

SUMMARY EXPLANATION:

The Yakima Air Terminal/McAllister Field currently contracts with Airplanners, LLC. for air service development and consulting services aimed at promoting and expanding current air services at the Yakima Airport. This contract, originally established as a five-year agreement was set to expire on March 31, 2025.

To provide sufficient time for a competitive selection process, a six-month extension was approved on March 18, 2025, extending the contract through September 30, 2025. A Request for Qualifications and Proposals (RFQP) No. 12512QP for Air Service Development and Consultant Services was released to the public on June 4, 2025, with a submission deadline of July 3, 2025. However, no Statement of Qualifications (SOQs) and Proposals were received in response.

A new RFQP, No. 12520QP, was released on August 11, 2025, with a submission deadline of September 18, 2025.

To ensure adequate time for the evaluation committee to review all submittals and conduct contract negotiations, the Yakima Air Terminal is requesting a three-month extension of the current contract, through December 31, 2025, or until a new contract is implemented, whichever comes first.

ITEM BUDGETED: Yes

STRATEGIC PRIORITY 24-25: A Thriving Yakima

RECOMMENDATION: Adopt Resolution.

ATTACHMENTS:

[RESOLUTION_Ext2_Contract#2020-041.docx](#)

[Contract_2020-041_Ext2_AirSrvDevelp&ConsultingSrv_Airplanners.docx](#)

[R-2025-053_Ext1_AirSrvDeve.pdf](#)

[Contract_2020-041_AirSrvDe.pdf](#)