



**BUSINESS OF THE CITY COUNCIL
YAKIMA, WASHINGTON
AGENDA STATEMENT**

Item No. 7.C.
For Meeting of: July 15, 2025

ITEM TITLE: Approve payment of disbursements for the period June 1 - 30, 2025

SUBMITTED BY: Craig Warner, Director of Finance and Budget

SUMMARY EXPLANATION:

RCW 42.24 specifies the process for audit and review of payroll and claims payments for the City. RCW 42.24.180 requires the review and approval of all payments at a regularly scheduled public meeting on a monthly basis. The State Budgeting, Accounting and Reporting Systems (BARS) Manual outlines the following format for approval by the City Council.

REPORT OF DISBURSEMENTS: The following amounts were budgeted, and sufficient funds were available to cover these payments:

Electronic Payments - Key Bank	# 972 - 981	\$ 1,502,755.00
Electronic Payments - US Bank	# 13720 - 13755	\$ 8,635,588.21
Electronic Purchasing Card	June 2025	\$ 133,749.46
Accounts Payable Checks	# 206086 - 206632	\$ 8,275,136.58
Payroll Account Checks	# 438442 - 439229	\$ 193,293.49
Payroll Account Checks - Cayenta	# 6155 - 6176	\$ 109,124.52

Background and description of this process is attached.

ITEM BUDGETED: N/A

STRATEGIC PRIORITY 24-25: A Resilient Yakima

RECOMMENDATION: Approve disbursements.

ATTACHMENTS:

[Disbursement_Approval_Process_-_Council_monthly_attachment.pdf](#)