



**BUSINESS OF THE CITY COUNCIL
YAKIMA, WASHINGTON
AGENDA STATEMENT**

Item No. 7.B.
For Meeting of: February 17, 2026

ITEM TITLE: Approve payment of disbursements for the period January 1-31, 2026

SUBMITTED BY: Craig Warner, Director of Finance and Budget

SUMMARY EXPLANATION:

RCW 42.24 specifies the process for audit and review of payroll and claims payments for the City. RCW 42.24.180 requires the review and approval of all payments at a regularly scheduled public meeting on a monthly basis. The State Budgeting, Accounting and Reporting Systems (BARS) Manual outlines the following format for approval by the City Council.

REPORT OF DISBURSEMENTS: The following amounts were budgeted, and sufficient funds were available to cover these payments:

Electronic Payments - Key	# 1046 - 1053	\$ 1,679,812.42
Electronic Payments - US	# 13957 - 13992	\$ 9,583,893.02
Electronic Purchasing Card - US	January, 2026	\$ 133,972.55
Accounts Payable Checks - US	# 600258 - 600573	\$ 7,306,817.67
Accounts Payable Checks - Key	# 209987 - 210206	\$ 4,713,259.15
Payroll Account Checks	# 444050 - 444819	\$ 204,621.67
Payroll Account Checks - Cayenta	# 6304 - 6326	\$ 145,602.26

Background and description of this process is attached.

ITEM BUDGETED: N/A

STRATEGIC PRIORITY 24-25: A Resilient Yakima

RECOMMENDATION: Approve disbursements.

ATTACHMENTS:

[Disbursement_Approval_Process_-_Council_monthly_attachment.pdf](#)