



**BUSINESS OF THE CITY COUNCIL
YAKIMA, WASHINGTON
AGENDA STATEMENT**

Item No. 7.B.
For Meeting of: August 19, 2025

ITEM TITLE: Approve payment of disbursements for the period July 1 - 31, 2025

SUBMITTED BY: Craig Warner, Director of Finance and Budget

SUMMARY EXPLANATION:

RCW 42.24 specifies the process for audit and review of payroll and claims payments for the City. RCW 42.24.180 requires the review and approval of all payments at a regularly scheduled public meeting on a monthly basis. The State Budgeting, Accounting and Reporting Systems (BARS) Manual outlines the following format for approval by the City Council.

REPORT OF DISBURSEMENTS: The following amounts were budgeted, and sufficient funds were available to cover these payments:

Electronic Payments - Key Bank	# 982 - 990	\$ 4,554,998.59
Electronic Payments - US Bank	# 13756 - 13792	\$ 8,714,347.93
Electronic Purchasing Card	July 2025	\$ 180,477.14
Accounts Payable Checks	# 206633 - 207190	\$ 7,001,558.87
Payroll Account Checks	# 439230 - 440065	\$ 249,625.77
Payroll Account Checks - Cayenta	# 6177 - 6195	\$ 107,911.55

Background and description of this process is attached.

ITEM BUDGETED: N/A

STRATEGIC PRIORITY 24-25: A Resilient Yakima

RECOMMENDATION: Approve disbursements.

ATTACHMENTS:

[Disbursement_Approval_Process_-_Council_monthly_attachment.pdf](#)