

TOWN OF WINDSOR AGENDA REPORT

Joint Windsor Town Council, Windsor Redevelopment Successor Agency and Windsor Water District Meeting Date: August 7, 2024

To: Mayor and Town Council
From: Irene Camacho-Werby, Town Clerk / Public Information Officer
Subject: Designation of Voting Delegate and Alternate for the 2024 Annual League of California Cities Conference

Recommendation to Council:

Designate a voting delegate and an alternate to attend the 2024 Annual League of California Cities Conference (Cal Cities) and Expo that will be held October 16-18, 2024, in Long Beach, California; and authorize the Town Clerk to submit the designations to Cal Cities.

Strategic Plan Element:

The recommended action supports the goal of Organizational Effectiveness. Goal Statement: Achieve a high performing organization by nurturing an engaged workforce committed to a shared vision of public service.

Background:

The League's 2024 Annual Conference and Expo is scheduled to be held Wednesday, October 16, 2024, through Friday, October 18, 2024, in Long Beach, California at the Long Beach Convention Center.

The League requires the names of each jurisdiction's delegate and/or alternate no later than Wednesday, September 25, 2024, to allow the League's office to establish voting delegate/alternate records prior to the conference. Consistent with the League bylaws, the Town's voting delegate and alternate must be designated by action of the Town Council. The voting delegate and alternate must be registered to attend the conference. At least one must be present at the Business Meeting and in possession of the voting card in order to cast a vote. Typically, the voting delegate is the Mayor.

The Council is not required to have a representative attend the conference. Therefore, in the event that there will be no Council representation, no action is required.

Fiscal Impact:

There is no fiscal impact as a result of this item.

Environmental Review:

The recommended action does not constitute a "project" within the meaning of California Environmental Quality Act (CEQA) Guidelines Section 15378 and requires no environmental review.

Attachment(s):

[1. Cal Cities Voting Delegate Information Packet](#)

Prepared by:

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Recommended by:

Jon Davis

Town Manager