

**TOWN OF WINDSOR  
AGENDA REPORT**

**Joint Windsor Town Council, Windsor Redevelopment Successor Agency and Windsor Water District Meeting Date:** April 15, 2026

**To:** Mayor and Town Council  
**From:** Greg Piccinini, Chief of Police  
**Subject:** Windsor Police Department Service Plan for Fiscal Year 2026-2027

**Recommendation to Council:**  
Accept the Fiscal Year 2026-2027 Windsor Police Department Service Plan.

**Strategic Plan Element:**  
The recommended action supports the goal of Fiscal Health. Goal Statement: Ensure the economic health and long-term financial viability of the Town.

**Background:**  
The Town has contracted with the Sheriff's Office for law enforcement services since incorporation in 1992. In 2020, the Sonoma County Sheriff's Office (SCSO) and the Town of Windsor negotiated a five-year law enforcement agreement that expired June 30, 2025. A new three-year amendment, extending the agreement through June 30, 2028, has recently been negotiated. The agreement contains the requirement that the Windsor Police Department present a service plan annually to the Town Council that details the staffing, performance objectives, and job descriptions of police personnel. The service plan is reviewed each fiscal year to address any major changes to the operation or cost increases.

**Discussion:**  
In 2021, the California Dept. of Justice began using National Incident-Based Reporting System (NIBRS) to collect and report crime data. The System is an incident-based reporting system used by law enforcement agencies through the United States for collecting and reporting data on crimes. Local, state and federal agencies, including SCSO, generate NIBRS data from their records management systems. NIBRS does not classify crimes into Part I and Part II. NIBRS sorts out crimes into three categories: Crimes Against Person, Crimes Against Property and Crimes Against Society. Beginning in FY 22-23, all actual Windsor Police Department crime data was generated using NIBRS. Prior fiscal year performance measures crime data will not be consistent due to the change in the data collection reporting system.

The performance objectives and cost estimates are attached and include statistical and budget information that is provided each year. Statistics show the Town of Windsor has remained relatively stable in total reported calls for service and experienced a 13.2% increase in Priority One calls since 2023.

TABLE 1 – NUMBER OF PRIORITY ONE CALLS

|         | 2023 | 2024 | 2025 |
|---------|------|------|------|
| Windsor | 390  | 419  | 441  |

The Agreement continues to provide cost effective police services at a per-capita expense that is lower

than the average costs of other cities in the county.

The Police Department continues to place a high priority on its relationship with the community and active partnership with both government and non-government organizations.

TABLE 2 – EXPENDITURE PER CAPITA FOR LAW ENFORCEMENT SERVICES

|                | Expenditure Per Capita |
|----------------|------------------------|
| Windsor        | \$398                  |
| County Average | \$643                  |

The actual costs per capita in FY 23-24 for the Town of Windsor were significantly lower than the average costs for law enforcement services per city in Sonoma County. The methodology for calculating costs is based on the adopted or actual costs (as of the writing of this report) for each police department, divided by the population of each city (Source: State of California Department of Finance). The City of Rohnert Park is not included in these average costs because of its current model, which combines fire and police services.

The Police Department remains committed to Community-Oriented Policing principles. Our community engagement with the youth population remains robust through mentoring opportunities such as the School Resource Officer, Police Explorer Program, and the Juvenile Diversion Program, which is administered by non-profit, Child Parent Institute.

There are some significant staffing and operational changes associated with this years’ Service Plan, which are noted below:

**STRUCTURAL DEFICIT IMPLICATIONS**

Due to the Town’s ongoing structural deficit and the resulting General Fund constraints, the Windsor Police Department must eliminate three sworn positions in FY 2026/27: one Sergeant, one Deputy Sheriff II, and the Canine Handler position. Police services account for approximately 40% of the Town’s General Fund budget, and reductions of this scale are necessary to align expenditures with available revenues. While these changes help address the Town’s long term fiscal sustainability, they also reduce supervisory capacity and the number of deputies available for patrol, which may affect response times, proactive policing, and specialized functions such as K9 support. The Service Plan reflects these adjustments and outlines how the department will continue to meet core service obligations within the reduced staffing model.

**STAFFING SCHEDULES**

Historically, all members of the Windsor Police Department (WPD) staff work a four-ten schedule, with an overlap in schedules on Wednesday. Due to a significant staffing shortage in FY 22-23 the Windsor Police Department implemented a 12-hour schedule to provide the recommended minimum staffing levels. The Sheriff’s Office implemented a robust recruitment plan and returned to a 4 day/10-hour work week schedule on August 6, 2024.

**Fiscal Impact:**

The cost of police services in the Town of Windsor—primarily provided through a contract with the Sonoma County Sheriff’s Office, as outlined in the FY 2026-27 Windsor Police Department Recommended Budget—represents approximately an 11.5% decrease from the previous year. Police services are estimated to account for approximately 40% of the Town's General Fund budget.

**Environmental Review:**

The recommended action is not subject to review under the California Environmental Quality Act (CEQA).

**Attachment(s):**

- 1. Town of Windsor Service Plan FY 26-27
- 13.2 PowerPoint (Distributed 2026.04.14)

**Prepared by:**

Greg Piccinni  
Chief of Police

**Approved by:**

Jon Davis  
Town Manager