

TOWN OF WINDSOR AGENDA REPORT

Joint Windsor Town Council, Windsor Redevelopment Successor Agency and Windsor Water District Meeting Date: June 3, 2026

To: Mayor and Town Council
From: Alejandro Perez, Senior Civil Engineer
Subject: Professional Services Agreement for the Construction Management Services on the Old Redwood Highway Pavement Preservation Project

Recommendation to Council:

Approve a Professional Services Agreement with GHD, Inc. (GHD) for Construction Management, Inspection and Materials Testing Services for the Old Redwood Highway Pavement Preservation Project in an amount not to exceed \$333,820.00 and authorize the Town Manager to execute said agreement on behalf of the Town and any contract amendments up to 20 percent of the original contract amount.

Strategic Plan Element:

The recommended action supports the goal of Infrastructure. Goal Statement: Through a lens of sustainability and innovation, invest in the Town's infrastructure and public facilities to meet the needs of future generations.

Background:

On May 6, 2026, the Town Council approved the plans and specifications and awarded the construction contract for the Project to Argonaut Constructors Inc., in the amount of \$1,806,570.10 for construction of the Old Redwood Hwy Complete Streets & Pavement Rehabilitation Project. The Project limits extend along Old Redwood Highway between Lakewood Drive and approximately 200 feet south of Pan Abode Court. The Project will rehabilitate approximately three quarters of a mile of pavement along the corridor and reconstruct 15 pedestrian curb ramps. Curb and gutter replacement and drainage improvements will also be made. Roadway geometrics modifications will be made to include installation of buffered bike lanes where possible and as recommended by the Town's Bike and Pedestrian Master Plan and Old Redwood Highway Corridor Enhancement Plan. Construction is scheduled to begin in July 2026 and is anticipated to be completed in October 2026.

On March 22, 2026, a Request for Proposals for Construction Management services for the project was issued and posted on the Town website.

Discussion:

Effective delivery of the Project will require construction management, inspection, and materials testing services to ensure the work is completed in accordance with the approved plans and specifications. These services are necessary to protect the Town's investment and ensure a safe, durable and compliant finished project.

On April 23, 2026, the Town received three proposals. Following a qualifications-based evaluation, in which cost estimates are not revealed until after selection, staff recommends that GHD, Inc. be selected to provide services for construction management of the project. GHD, Inc. has a thorough

understanding of the project and their proposed fee of \$333,820.00 was deemed fair and reasonable.

Fiscal Impact:

Sufficient appropriations are included in the Council adopted FY 25/26 budget.

Environmental Review:

The project is exempt from the California Environmental Quality Act (CEQA) in accordance with section 15303 because it consists of construction of new small facilities on existing roadways.

Therefore, no environmental review is required. A Notice of Exemption was filed with the County Clerk of the County of Sonoma on September 27, 2023.

Attachment(s):

[1. PSA GHD CM for ORH Pavement](#)

Prepared by:

Brendan Barrett
Engineer II

Reviewed by:

Alejandro Perez
Senior Civil Engineer

Carl Euphrat
Deputy Director of Engineering

Shannon Cotulla
Public Works Director/Town Engineer

Approved by:

Jon Davis
Town Manager