

TOWN OF WINDSOR AGENDA REPORT

Joint Windsor Town Council, Windsor Redevelopment Successor Agency and Windsor Water District Meeting Date: December 4, 2024

To: Mayor and Town Council
From: Alejandro Perez, Senior Civil Engineer
Subject: Acceptance of Work for the 2023-25 Annual Pavement Marking Project

Recommendation to Council:

Adopt a resolution accepting the work performed by Chrisp Company for the construction of the 2023-25 Annual Pavement Marking Project and directing the Town Clerk to record a Notice of Completion.

Strategic Plan Element:

The recommended action supports the goal of Infrastructure. Goal Statement: Through a lens of sustainability and innovation, invest in the Town's infrastructure and public facilities to meet the needs of future generations.

Discussion:

The pavement marking and striping areas identified and documented for this project (Attachment 2) includes refreshing pavement striping and markings on various arterial and collector streets. In addition, new and enhanced striping for safety improvements have been identified. Areas included in this scope of work include a new crosswalk and delineators at Shadetree Drive and Sugar Maple Lane, green conflict markings at the circular driveway at Windsor High School, striping modifications on Old Redwood Highway (ORH) at the north roundabout, delineators on Lakewood Drive at ORH, and buffered bike lanes on Shiloh Road east of Business Park Court.

Public Works staff received two bids and Chrisp Company submitted the lowest responsible bid of \$405,158. A Construction Agreement with Chrisp Company was executed on August 8, 2024. One contract change order (CCO) was submitted, increasing the overall project cost by 2.7% or \$10,925. The final contract amount is \$416,083. Staff has determined that the work specified in the contract has been completed in accordance with the terms and conditions of the contract. The project was completed within the proposed budget.

Fiscal Impact:

Sufficient appropriations are included for this project in the Council-adopted FY 2023-2025 budget in the Street Maintenance Gas Tax Fund and General Fund.

Environmental Review:

The project is exempt from the California Environmental Quality Act (CEQA) in accordance with section 15301 because it consists of minor alteration to an existing highway or street to improve public safety. Therefore, no environmental review is required.

Attachment(s):

[1. Resolution](#)

Prepared by:

Brendan Barrett
Engineer II

Reviewed by:
Alejandro Perez
Senior Civil Engineer

Reviewed by:
Carl Euphrat
Deputy Director of Engineering

Reviewed by:
Shannon Cotulla
Public Works Director/Town Engineer

Recommended by:
Jon Davis
Town Manager