

TOWN OF WINDSOR AGENDA REPORT

Joint Windsor Town Council, Windsor Redevelopment Successor Agency and Windsor Water District Meeting Date: October 4, 2023

To: Mayor and Town Council
From: Alejandro Perez, Senior Civil Engineer
Subject: Acceptance of Work for the Brooks Road South at Natalie Drive Enhanced Crosswalk Project

Recommendation to Council:

Adopt a resolution accepting the work performed by WestPac Construction for the construction of the Brooks Road South at Natalie Drive Enhanced Crosswalk Project and directing the Town Clerk to record a Notice of Completion.

Strategic Plan Element:

The recommended action supports the goal of Infrastructure. Goal Statement: Through a lens of sustainability and innovation, invest in the Town's infrastructure and public facilities to meet the needs of future generations.

Background:

This project was approved by Council in the 2021-2026 Capital Improvement Program. The location of work for this project (Attachment 2) is the intersection of Brooks Road South at Natalie Drive. Items of work included construction of pedestrian activated flashing beacons, updated ADA ramps, curb bulb-out, new pedestrian yield markings, and refreshing existing striping, slurry seal, and vertical bollards to create separated bike lanes.

Public Works staff received two bids and WestPac Construction submitted the lowest responsible bid of \$369,708. A Construction Agreement with WestPac Construction was executed on May 4, 2023. One contract change order (CCO) was submitted, increasing the overall project cost by 3.8% or \$14,058.11. The final contract amount is \$383,766.11. Staff has determined that the work specified in the contract has been completed in accordance with the terms and conditions of the contract.

Fiscal Impact:

There are sufficient appropriations for this project in the Council-adopted budget in Fiscal Years 2022-23 and 2023-24. The project is budgeted in the Traffic Mitigation Fund and Transportation Grant Fund.

Environmental Review:

This project is exempt from the California Environmental Quality Act (CEQA) in accordance with section 15301 because it consists of minor alterations to an existing highway or street to improve public safety. Therefore, no environmental review is required.

Attachment(s):

1. [Resolution - Accept Work Brooks Rd S at Natalie Crosswalk](#)
2. [Location Map - Brooks Rd S at Natalie Dr Crosswalk Project](#)

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