

TOWN OF WINDSOR AGENDA REPORT

Parks and Recreation Commission Meeting Date: January 14, 2026

To: Chair and Commissioners
From: Olivia Lemen, Parks and Recreation Director
Subject: 2026 Committee Appointments

Recommendation:

By motion, appoint Commission representatives to serve as liaison to various Commissions, Committees, and Civic Groups for 2026 Calendar Year.

Background:

The role of a Parks and Recreation Commissioner is to consider specific topics related to the Parks and Recreation Department, make recommendations to the Town Council and to serve as ambassadors of the Town. This is achieved by the Commissioners connecting with various groups to better understand the issues around Town. At the special meeting of January 29, 2025, the Parks and Recreation Commission (Commission) appointed members to various committees which support the Commission throughout the year. The committee list (Attachment 1) is not considered an all-inclusive list and Commissioners can share feedback at any time based on other specialty groups within the Town. Should there be another committee, project, event or area of interest not listed above, it is recommended that it be proposed for consideration.

Discussion:

Commissioners will self-select to attend optional commissions, committees or civic group meetings that may be of interest and represent the Parks and Recreation Department. Commissioners serve as a liaison, attend meetings and give regular updates at the monthly Commission meetings or to staff as appropriate. No more than two liaisons may serve on an outside committee.

Attachment(s):

[1. 2025 Committee Appointments List](#)

Prepared by:

Olivia Lemen
Parks and Recreation Director