

TOWN OF WINDSOR AGENDA REPORT

Joint Windsor Town Council, Windsor Redevelopment Successor Agency and Windsor Water District Meeting Date: September 18, 2024

To: Mayor and Town Council
From: Irene Camacho-Werby, Town Clerk / Public Information Officer
Subject: Direction Supporting Appointments Made by the Sonoma County Mayors' and Councilmembers' Association City Selection Committee

Recommendation to Council:

Provide direction to the Mayor or voting delegate to support appointments that will be made by the Sonoma County Mayors' and Councilmembers' Association's City Selection Committee for two seats on the Measure O Citizens Oversight Committee.

Strategic Plan Element:

The recommended action supports the goal of Organizational Effectiveness. Goal Statement: Achieve a high performing organization by nurturing an engaged workforce committed to a shared vision of public service.

Background:

The Sonoma County Mayors' and Councilmembers' Association represents all nine cities within the County of Sonoma. The Association consists of a Mayor or Councilmember from each of the member cities, chosen by their respective Councils. Their duties are to review policy items, make appointments as may be required or authorized, and deal with issues affecting cities and advocate for those on behalf of the cities within Sonoma County. The City Selection Committee, the Board of Directors for the Sonoma County Mayors' and Councilmembers' Association and the General Membership meetings are held on the second Thursday of the months of February, April, June, August, and October.

The City Selection Committee and the Mayors' and Councilmembers' Association, which includes all the Sonoma-County cities, fills vacancies on various local or regional Boards or Commissions when the terms of office expire or upon resignation.

Discussion:

The Measure O Citizen's Oversight Committee is made up of seven members with two of the members reserved for representation from the Mayors' and Councilmembers' Association. The Measure O Citizens' Oversight Committee, provides transparency and ensures fiscal accountability, reviews the receipt and expenditures of Measure O revenues, including the County's annual independent audit in conjunction with the County's budget process. They produce an annual oral or written report on its review which shall be considered by the Board of Supervisors at a public meeting.

Committee Members serve a three-year term and are eligible to be reappointed by their appointing body. The committee's responsibilities shall not include decision-making on spending priorities, financing plans or tax rate projections or assumptions and the committee shall have no authority to direct, nor shall it direct, County or City staff or officials.

In July, a request for letters of interest was advertised amongst the Association for two positions on the

Measure O Citizens' Oversight Committee. The two seats would fill the expiring terms of Mayor Kevin McDonnell of Petaluma and Vice Mayor Ben Ford of Cotati. The due date for submittal of letters of interest was August 15, 2024. Four letters of interest were received.

On October 10, 2024, the City Selection Committee will make appointments to the Measure O Citizens Oversight Committee based on the letters of interest received from the following:

- Ben Ford, Vice Mayor City of Cotati
- Gerard Giudice, Vice Mayor City of Rohnert Park
- Kevin McDonnell, Mayor City of Petaluma
- Stephen Zollman, Vice Mayor City of Sebastopol

Staff is requesting the Town Council provide direction to the Mayor or voting delegate on the appointments to the Measure O Citizens' Oversight Committee, and in the event additional nominations are made at the time the item is discussed, authorize the Mayor or their designee the authority to vote on the nominations.

Fiscal Impact:

The recommended action will not result in any fiscal impact.

Environmental Review:

The recommended action does not constitute a "project" within the meaning of California Environmental Quality Act (CEQA) Guidelines Section 15378 and requires no environmental review.

Attachment(s):

[1. Letters of Interest](#)

Prepared by:

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Town Clerk / Public Information Officer

Recommended by:

Jon Davis
Town Manager