

TOWN OF WINDSOR AGENDA REPORT

Joint Windsor Town Council, Windsor Redevelopment Successor Agency and Windsor Water District Meeting Date: July 19, 2023

To: Mayor and Town Council
From: Jeneen Peterson, Administrative Services Director
Subject: Town of Windsor Investment Policy for Fiscal Year 2023-24

Recommendation to Council:

Adopt a resolution approving the Town of Windsor Investment Policy for Fiscal Year 2023-24.

Strategic Plan Element:

The recommended action supports the goal of Fiscal Health. Goal Statement: Ensure the economic health and long-term financial viability of the Town.

Background:

California Government Code Section 53600 et seq. governs the investment of public funds by local agencies. Specifically, Section 53646 provides that a city treasurer or chief financial officer may annually render to the legislative body a statement of investment policy, which the body shall consider at a public meeting. Thus, each year the Town Council is presented with a resolution adopting the Town's Investment Policy for the new Fiscal Year.

A proposed Town of Windsor Investment Policy for Fiscal Year 2023-24 ("Policy") is attached (Attachment 2) for the Town Council's consideration. The Policy complies with the California Government Code, including Section 53600.5, which establishes the three objectives of a trustee in managing public funds as follows. The primary objective of a trustee shall be to safeguard the principal of the funds under its control. The secondary objective shall be to meet the liquidity needs of the depositor. The third objective shall be to achieve a return on the funds under its control. Among other things, the Policy, at Section III, clearly specifies the three primary objectives of the Town's investment activities as safety, liquidity and yield, in that order of priority.

A fourth objective is included in the policy; a focus on investments in entities that support environmental, social, and governance (ESG) factors alongside financial measures in the investment decision-making process. This ensures that investments are financially prudent and impact driven. Promoting investments in companies that prioritize conservation and sustainable business practices helps protect our environment for future generations and is commensurate with the Town of Windsor's values. ESG factors may include, but are limited to:

- Environmental: Carbon Footprint; Energy Consumption; Water/Waste; External Conservation Initiatives; and Sector-Specific Adjustments.
- Social: Labor Rights; Employee Diversity; Corporate Social Responsibility; and Human Rights/Ethics.
- Governance: Leadership Structure; Executive Compensation; Human Capital Management; Transparency/Disclosure; and Shareholder Rights.

The policy as presented has been reviewed and staff determined that no amendments were recommended at this time. Upon adoption of the resolution, the Town will remain in compliance with the Government Code and recommended municipal investment practices.

Fiscal Impact:

There is no fiscal impact related to the recommended action.

Environmental Review:

The recommended action does not constitute a “project” within the meaning of California Environmental Quality Act (CEQA) Guidelines Section 15378 and requires no environmental review.

Attachment(s):

- [1. Resolution FY2023-24](#)
- [2. Windsor Investment Policy FY2023-24](#)

Prepared by:

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Reviewed by:

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Administrative Services Director

Recommended by:

Jon Davis
Town Manager