

## **TOWN OF WINDSOR AGENDA REPORT**

**Joint Windsor Town Council, Windsor Redevelopment Successor Agency and Windsor Water District Meeting Date:** August 7, 2024

**To:** Mayor and Town Council  
**From:** Kevin Locke, Planner I  
**Subject:** Mobile Vending Ordinance Second Reading

### **Recommendation to Council:**

Hold a second reading, by title only, and adopt an ordinance making permanent Section 3-7-105 and Section 3-7-125 of Title III, Chapter 7 “Street Vendors”, of the Windsor Municipal Code which establish comprehensive regulations for mobile vending units.

### **Strategic Plan Element:**

The recommended action supports the goal of Livability. Goal Statement: Preserve community character by maximizing the use of existing amenities and creating future opportunities that enhance quality of life for all.

### **Background:**

At its meeting of July 17, 2024, the Town Council approved the first reading of an ordinance permanently adopting pilot program regulations for mobile vending units to the Town of Windsor Municipal Code. This is the second reading of the ordinance.

### **Discussion:**

Adoption of the proposed ordinance would:

1. Strike the sunset date of the mobile vending pilot program set forth by Section 4 of Ordinance 2023-372.
2. Permanently adopt the amendments to Section 3-7-105 and Section 3-7-125 of Title III, Chapter 7, “Street Vendors” established by Section 2 of Ordinance 2023-372.

On July 17, 2024, at its regular meeting, the Town Council voted (5-0-0) to introduce and hold the first reading of this proposed ordinance.

### **Fiscal Impact:**

There is no fiscal impact as a result of this ordinance. The cost of staff review time would be covered by the zoning permit/clearance process.

### **Environmental Review:**

Pursuant to Section 15061(b)(3) of the California Code of Regulations (CEQA Guidelines), staff has determined that the introduction and adoption of this ordinance is not subject to review under the California Environmental Quality Act (CEQA). CEQA Guidelines Section 15061(b)(3), also known as the “common sense exemption,” states that CEQA only applies to projects that have the potential for causing a significant effect on the environment, and where it can be seen with certainty that there is no possibility that the activity in question may have a significant effect on the environment, the activity is not subject to CEQA.

**Attachment(s):**

[1. Ordinance](#)

**Prepared by:**

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**Reviewed by:**

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Community Development Director

**Recommended by:**

Jon Davis  
Town Manager