

**TOWN OF WINDSOR
AGENDA REPORT**

Joint Windsor Town Council, Windsor Redevelopment Successor Agency and Windsor Water District Meeting Date: June 18, 2025

To: Mayor and Town Council
From: Theresa Hardeman, Human Resources Manager
Subject: Presentation on the Town’s Job Vacancies, Recruitment and Retention Efforts, Pursuant to Government Code Section 3502.3

Recommendation to Council:

Receive and file the presentation on the Town of Windsor’s job vacancies, recruitment and retention efforts, pursuant to Government Code Section 3502.3.

Strategic Plan Element:

The recommended action supports the goal of Organizational Effectiveness. Goal Statement: Achieve a high performing organization by nurturing an engaged workforce committed to a shared vision of public service.

Background:

California Assembly Bill (AB) 2561 was approved on September 22, 2024, and added §3502.3 to the Government Code. The law requires public agencies in California to hold a public hearing to present the status of job vacancies, and recruitment and retention efforts, at least once per year, and prior to the adoption of the final budget.

Fiscal Impact:

The recommended action will not result in any fiscal impact.

Environmental Review:

The recommended action is not subject to review under the California Environmental Quality Act (CEQA).

Attachment(s):

[12.1 PowerPoint \(Distributed 2025-06-18\)](#)

Prepared by:
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