

TOWN OF WINDSOR AGENDA REPORT

Joint Windsor Town Council, Windsor Redevelopment Successor Agency and Windsor Water District Meeting Date: July 19, 2023

To: Mayor and Town Council
From: Olivia Lemen, Parks and Recreation Director
Subject: Acceptance of Work for the Windsor Senior Recreation Center Renovation

Recommendation to Council:

Adopt a resolution accepting the contract work performed by DMR Builders, Inc. for the construction of the Windsor Senior Recreation Center Renovation Project and directing the Town Clerk to record a Notice of Completion.

Strategic Plan Element:

The recommended action supports the goal of Infrastructure. Goal Statement: Through a lens of sustainability and innovation, invest in the Town's infrastructure and public facilities to meet the needs of future generations.

Background:

The Windsor Senior Recreation Center Renovation Project included lobby and door reconfiguration, facility flooring and paint and a full restroom remodel which improved the functionality and ADA accessibility of the restroom and showers for the pool. The roof was replaced during the last fiscal year and commercial kitchen upgrades will be proposed in a future budget cycle.

Discussion:

On November 2, 2022, Council awarded a construction contract in the amount of \$587,650 to DMR Builders Inc. There were seven contract change orders during construction, which increased the total project cost to \$658,123.60. The chart below represents the actual expenses incurred during the term of the contract:

	Capital Replacement Fund	Measure M Funds	Project Total
Contract	\$276,490.00	\$311,160.00	\$587,650.00
Change Order #1		\$ 38,368.24	\$ 38,368.24
Change Order #2		\$ 14,567.98	\$ 14,567.98
Change Order #3		\$ 9,258.52	\$ 9,258.52
Change Order #4		\$ 2,674.75	\$ 2,674.75
Change Order #5		\$ 3,752.61	\$ 3,752.61
Change Order #6		\$ 603.75	\$ 603.75
Change Order #7		\$ 1,247.75	\$ 1,247.75
Final	\$276,490.00	\$381,633.60	\$658,123.60

Staff determined that the work specified in the contract was substantially completed on May 11, 2023. The construction was completed 16 days past the allotted working days and per the liquidated damages

clause in the agreement, the Town will withhold \$12,000 from the total project total making the final project budget \$646,123.60.

Fiscal Impact:

There is no fiscal impact associated with the proposed action.

Environmental Review:

The project is exempt from the California Environmental Quality Act (CEQA) in accordance with section 15301 because it consists of replacement or reconstruction of existing structures and facilities. Therefore, no environmental review is required.

Attachment(s):

[1. Resolution](#)

Prepared by:

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Parks and Recreation Director

Reviewed by:

Jeneen Peterson
Administrative Services Director

Recommended by:

Jon Davis
Town Manager