

TOWN OF WINDSOR AGENDA REPORT

Joint Windsor Town Council, Windsor Redevelopment Successor Agency and Windsor Water District Meeting Date: May 7, 2025

To: Mayor and Town Council
From: Jon Davis, Town Manager
Subject: First Amendment to the Law Enforcement Services Agreement with Sonoma County

Recommendation to Council:

Adopt a resolution approving the first amendment to the law enforcement services agreement between the County of Sonoma and the Town of Windsor authorizing the Town Manager to execute the amendment.

Strategic Plan Element:

The recommended action supports the goals of Livability and Organizational Effectiveness. Goal Statement: Preserve community character by maximizing the use of existing amenities and creating future opportunities that enhance quality of life for all. Goal Statement: Achieve a high performing organization by nurturing an engaged workforce committed to a shared vision of public service.

Background:

The Town of Windsor has provided Law Enforcement Services to the community through an agreement with Sonoma County since the Town was incorporated in 1992. Services provided by Sonoma County via the Sheriff's Office have included patrol, investigations, traffic enforcement, K-9 unit, school resource officer, and juvenile diversion counseling.

In 2008, the Town entered into a 10-year agreement for law enforcement services. On December 20, 2017, the Town Council authorized a one-year extension of the agreement, which was executed on May 22, 2018. On May 1, 2019, the Town Council authorized a second one-year extension of the agreement, which was executed on June 20, 2019. On August 19, 2020, the Town Council authorized a five-year agreement for law enforcement services (Attachment 2), which was executed on September 15, 2020. This current agreement expires on June 30, 2025.

Discussion:

To continue the provision of law enforcement services to the community it is necessary to extend the agreement for law enforcement services with the Sonoma County Sheriff's Office by amendment to the current agreement (Attachment 3). Through a long-standing relationship of cooperation and coordination with the Sheriff's Office, the Town has enjoyed effective and efficient delivery of law enforcement services. The Agreement continues to provide cost effective police services at a per-capita expense that is 45% lower than the average of other cities in the county.

The Town has also enjoyed the benefit of access to resources that are uncommon for a Town the size of Windsor. These include detective services, specialty units such as SWAT, Gang Enforcement, the Henry-I helicopter and other Search and Rescue services. As in the prior service agreements, the current agreement includes a provision that allows services to be amended annually in response to changing priorities or events.

Notable provisions in the first amendment to the agreement being presented by this report include:

- **Three-Year Term:** The amendment commits the Town to a three-year service term.
- **Indirect Cost Cap:** The amendment revises provisions related to capping indirect (i.e., overhead) costs. The previous agreement contained a provision that stated “should indirect costs be projected to exceed 27.9% the County and Town would meet for good faith discussions to resolve differences.” The proposed amendment removes reference to the 27.9% cap and includes additional language noting that the “Sheriff’s Office staff will meet with Town staff, provide a breakdown of the indirect cost rate, and discuss factors contributing to any increases on an annual basis.”

The agreement continues to include termination provisions that would provide a minimum transition period of at least two years should either party decide to terminate the agreement for law enforcement services.

Fiscal Impact:

The cost of law enforcement services as outlined in the FY 2025-26 and FY 2026-27 Windsor Police Department Recommended Budget is projected to be \$10,206,377 and \$10,402,886, respectively. For FY 2025-26 and FY 2026-27, police services are estimated to account for approximately 40% of the Town’s General Fund budget.

Environmental Review:

The recommended action is not subject to review under the California Environmental Quality Act (CEQA).

Attachment(s):

- [1. Resolution](#)
- [2. Agreement for Services](#)
- [3. First Amendment 2020 Law Enforcement Services Agreement](#)

Prepared by:

Jon Davis
Town Manager

Reviewed by:

Greg Piccinini
Windsor Chief of Police

Reviewed by:

Nick Walker
Administrative Services Director

Approved by:

Jon Davis
Town Manager