

TOWN OF WINDSOR AGENDA REPORT

Joint Windsor Town Council, Windsor Redevelopment Successor Agency and Windsor Water District Meeting Date: January 15, 2025

To: Mayor and Town Council
From: Irene Camacho-Werby, Town Clerk / Public Information Officer
Subject: Town Appointments to the Town's Standing Commissions

Recommendation to Council:

Adopt a resolution approving Mayoral appointment of members to serve on the Parks and Recreation Commission, Planning Commission, Public Art Advisory Commission, and Senior Citizen Advisory Commission pursuant to California Government Code Section 40605.

Strategic Plan Element:

The recommended action supports the goal of Organizational Effectiveness. Goal Statement: Achieve a high performing organization by nurturing an engaged workforce committed to a shared vision of public service.

Background:

Each year, the Town Council reviews all Commission appointments and makes new appointments as needed. Staff commenced recruitment to fill the commission members' expired terms, including any unscheduled vacancies on the following commissions:

- Parks and Recreation Commission (3 seats)
- Planning Commission (3 seats)
- Public Art Advisory Commission (3 seats)
- Senior Citizen Advisory Commission (8 seats)

On November 13, 2024, staff began the advertisement seeking applications to fill the expiring and vacant seats on the various Town commissions. The advertisement included posting on the Windsor library's bulletin board, Town's bulletin board, the bulletin board next to Safeway, an advertisement in The Press Democrat, on the Town's electronic sign at the corner of Exchange Bank, and the Town's social media pages, Facebook and Nextdoor, as well as the Town's webpage encouraging Windsor residents to apply. Commissioners who held expiring seats were invited to re-apply. The deadline for the submittal of applications was December 16, 2024, by 6:00 p.m.

PARKS & RECREATION COMMISSION:

Three (3) vacancies exist due to the expiration of terms for Commissioners: Sean Carroll (appointed by former Councilmember Fudge), Kevin Gonyo (appointed by Mayor Reynoza), and Donna Legge (appointed by Councilmember Salmon).

Councilmembers Leep and Salmon, and Mayor Reynoza will each make a recommendation to appoint an applicant to the Parks and Recreation Commission. Appointments recommended by Councilmember Salmon, District 2, and Councilmember Leep, District 3, will be for a term expiring December 2028. Recommended appointment made by Mayor Reynoza will be for a term expiring December 2026. The

terms run concurrently with the term of the Councilmember or Mayor making the recommended appointment.

Applications Received From:

- Sean Carroll (Commissioner with expiring seat in 12/2024 is re-applying)
- Vinode Mahraj
- Kevin Kilroy
- Kevin King
- Dominic Rosales
- Diana Thomawong
- Kelli Wong

PLANNING COMMISSION:

Three (3) vacancies exist due to the expiration of terms for Commissioners: Gina Fortino Dickson (appointed by former Councilmember Fudge), Jeffrey Leasure (appointed by Mayor Reynoza), and Patrick Richards (appointed by Councilmember Salmon).

Councilmembers Leep and Salmon, and Mayor Reynoza will each make a recommendation to appoint an applicant to the Planning Commission. Appointments recommended by Councilmember Salmon, District 2, and Councilmember Leep, District 3, will be for a term expiring December 2028. Recommended appointment made by Mayor Reynoza will be for a term expiring December 2026. The terms run concurrently with the term of the Councilmember or Mayor making the recommended appointment.

Applications Received From:

- Gina Fortino Dickson (Commissioner with expiring seat in 12/2024 is re-applying)
- Eric Johnson
- Jeffrey Leasure (Commissioner with expiring seat in 12/2024 is re-applying)
- John Leyba
- Vinode Mahraj
- Meredith Rennie (Parks & Recreation Commissioner with expiring seat in 12/2026 is applying for Planning Commission)
- Patrick Richards (Commissioner with expiring seat in 12/2024 is re-applying)
- J. Mario Rosso

PUBLIC ART ADVISORY COMMISSION

Three (3) vacancies exist due to the expiration of terms for Commissioners: Taryn Nicoll (appointed by Mayor Reynoza), Catherine Adams (appointed by Councilmember Salmon), and Carol Tacconi (appointed by former Councilmember Fudge).

Councilmembers Leep and Salmon, and Mayor Reynoza will each make a recommendation to appoint an applicant to the Public Art Advisory Commission. Appointments recommended by Councilmember Salmon, District 2, and Councilmember Leep, District 3, will be for a term expiring December 2028. Recommended appointment made by Mayor Reynoza will be for a term expiring December 2026. The terms run concurrently with the term of the Councilmember or Mayor making the recommended appointment.

Applications Received From:

- Carol Tacconi (Commissioner with expiring seat in 12/2024 is re-applying)
- Prudence Ratliff

- Jill Zaleski

SENIOR CITIZEN ADVISORY COMMISSION

There is a total of eight (8) vacancies. Three (3) vacancies exist due to the expiration of terms for Commissioners: Dan Beck (appointed by former Councilmember Fudge), Margaret Johnson (appointed by Councilmember Salmon), and Larry McCabe (appointed by Mayor Reynoza). Four (4) vacancies exist due to expiring terms for Commissioners: Wynn Bailey (at-large, landmark neighborhood representative), Catherine Hanron (at-large), George Horwedel (at-large), and Lynda Williams (at-large, landmark neighborhood representative) appointed by a simple majority of the Council. An additional vacancy was created by the resignation of Harold Minkin (at-large, landmark neighborhood representative) that expires December 2026.

Priority for the at-large (appointed by simple majority) seats is given to applicants residing in the Landmark Neighborhoods: Alden Woods, Brooks Creek, and California Creekside Subdivisions, per the Town's agreement. The composition of the Landmark Neighborhoods are as follows:

- Two (2) residents from the Alden Woods and California Creekside Subdivisions (Landmark Neighborhood): by a simple majority vote, Town Council shall appoint Commission members to serve four-year terms, the appointment of which shall be staggered by two years.
- One (1) member at large: by a simple majority vote, Town Council shall appoint a Commission member to serve a four-year term.
- Up to three (3) residents from the Brooks Creek Subdivision: by a simple majority vote Town Council shall appoint Commission members to serve a four-year, staggered term.

Town Council may "backfill" the reduced number of the Landmark Neighborhood and Brooks Creek Subdivision representatives with "at-large" appointments by a simple majority vote, to serve a four-year, staggered term(s).

Applications Received From:

- Wynn Bailey (Commissioner with expiring seat in 12/2024 is re-applying)
- Lynda Williams (Commissioner with expiring seat in 12/2024 is re-applying)
- Laurence McCabe (Commissioner with expiring seat in 12/2024 is re-applying)
- Prudence Ratliff

Councilmembers, with the approval of the Mayor, have the discretion to appoint applicants to backfill any vacancies through this appointment process. Pursuant to Town rules, Commissioners are allowed to serve on one commission.

Fiscal Impact:

There is no fiscal impact as a result of this item.

Environmental Review:

The recommended action is not subject to review under the California Environmental Quality Act (CEQA).

Attachment(s):

1. Resolution
2. Application Submitted
- 13.3 PowerPoint (Distributed 2025-01-14)

Prepared by:

Irene Camacho-Werby
Town Clerk / Public Information Officer

Recommended by:

Jon Davis
Town Manager