

TOWN OF WINDSOR AGENDA REPORT

Parks and Recreation Commission Meeting Date: November 12, 2025

To: Parks and Recreation Commission
From: Kim Jordan, Planner III
Subject: Multi-Jurisdictional Hazard Mitigation Plan

Recommendation to Council:

Receive a Report on the Public Review Draft Multi-Jurisdictional Hazard Mitigation Plan and Provide Comments to Staff.

Strategic Plan Element:

The recommended action supports the goals of Fiscal Health, Infrastructure and Livability. Goal Statement: Ensure the economic health and long-term financial viability of the Town. Goal Statement: Through a lens of sustainability and innovation, invest in the Town's infrastructure and public facilities to meet the needs of future generations. Goal Statement: Preserve community character by maximizing the use of existing amenities and creating future opportunities that enhance quality of life for all.

Background:

The County of Sonoma received a grant from the Federal Emergency Management Agency (FEMA) for the preparation of the 2026 Sonoma County Multi-Jurisdictional Hazard Mitigation Plan. In October 2023, the Town of Windsor signed a Letter of Commitment to participate in the preparation of the Sonoma County Multi-Jurisdictional Hazard Mitigation Plan, along with 20 other local agencies and the County of Sonoma. The Town of Windsor also participated in the current Multi-Jurisdictional Hazard Mitigation Plan (MJHMP). The Town Council adopted Windsor's Annex to the current Sonoma County MJHMP on October 20, 2021 (Resolution No. 3707-21). Once adopted, this MJHMP will replace the current MJHMP.

On June 6, 2025, the Parks and Recreation Commission received a presentation on the preparation of the 2026 MJHMP, which included the hazards affecting Windsor, mitigation actions included in the 2021 MJHMP that had been completed, results of a public survey, planned community outreach and engagement, and plan review and adoption.

Discussion:

Public Review Draft Multi-Jurisdictional Hazard Mitigation Plan

On October 20th, the Public Review Draft Multi-Jurisdictional Hazard Mitigation Plan (Draft MJHMP) was released for public review and comment. The Draft MJHMP is comprised of two volumes (Volume I and Volume II), both volumes are available in English and Spanish on the [County's project webpage](#). Volume 1 (Basic Plan) identifies the Planning Process and County Profile, and includes the risk assessment for each hazard, methodology and tools used to analyze risk, capability assessment, mitigation strategy, and plan maintenance. Volume II includes the Hazard Mitigation Plan (referred to as an "Annex") for each agency that participated in the MJHMP. The Town's Annex is Annex 11 and is available in English (Attachment 1) and Spanish (Attachment 2).

The County's project webpage includes a [Story Map](#) that explains the planning process and hazards and

risks identified across the county. The County's project webpage also includes a [Hazard Mapper](#) that allows the hazards Wildfire Severity, Dam Inundation, Flood, Landslide, Earthquake, Sea Level Rise, and Tsunami to be looked up by address or place.

Windsor Annex

Windsor's Annex includes the sections below. The sections of most interest to the Town Council and community may be the Jurisdictional Risk Assessment (11.9), which includes the Hazard Ranking (11.9.3) and Identified Issues (11.9.4), and Proposed Mitigation Actions (11.10.3).

- **11.1: Hazard Mitigation Planning Team**

This section identifies the staff that participated in the development of the Annex.

- **11.2: Community Profile**

This section provides a summary of the history and demographics of Windsor.

- **11.3: Community Engagement**

This section describes the community engagement conducted to date.

- **11.4: Stakeholder Engagement**

This section provides a summary of the stakeholder engagement.

- **11.5 Changes in Community Priorities**

This section describes the changes in priorities in mitigation actions from the current (2021) Annex to the new (2026) Annex.

- **11.6 Jurisdictional Capability Assessment and Integration**

This section identifies the Town's planning and regulatory capabilities, development and permitting capabilities, administrative and technical capabilities, fiscal capabilities, education and outreach capabilities, classification under various community mitigation programs, and adaptive capacity to withstand hazard events,

- **11.7 National Flood Insurance Program (NFIP) Compliance**

This section provides information on floodplain management and regulation.

- **11.8 Growth/Development Trends**

This section summarizes the building permits issued since the adoption of the 2021 Annex, status of major development from 2019 to present, and identifies whether the development is located in a known hazard zone.

- **11.9 Jurisdictional Risk Assessment**

This section identifies the hazards specific to Windsor, the Town's hazard event history since the adoption of the 2021 Annex, identifies and ranks the hazards facing Windsor - Dam Failure, Drought, Earthquake, Extreme Cold, Extreme Heat, Extreme Wind, Flood, Landslide, Wildfire (Table 11-19), identifies the vulnerability of community assets (e.g., buildings and community lifelines) to mapped hazards (Table 11-20), identifies socially vulnerable populations living in mapped hazard areas (Table 11-21), provides a quantitative and qualitative assessment of hazard impacts (Tables 11-22 and 11-23), identifies critical facilities vulnerable to flooding (Table 11-24), identifies vulnerabilities facing Windsor (Table 11.9.4).

- **11.10 Mitigation Strategy and Prioritization**

This section discusses the status of mitigation actions from the current (2021 Annex), such as completed, ongoing, current capability, discontinue, or include in the 2026 Annex (Table 11-26), identifies mitigation actions that were not included in the 2021 Annex but were completed since the adoption of the 2021 Annex (11.10.2), provides a summary of the prioritization of the proposed mitigation actions (Table 11-27), and identifies the mitigation actions proposed for the 2026 Annex, including mitigation actions included in the 2021 Annex that are proposed to be carried forward into the 2026 Annex (Actions Windsor-01 through Windsor-22).

Public Meetings

In order to receive comments on the Draft MJHMP, the Town is presenting a summary of the Draft

MJHMP that focuses on Windsor's Annex at the following meetings.

- October 28th Planning Commission meeting

Planning Commission recommended that a mitigation action be included that facilities be identified for wildfire smoke and air quality events as recommended in the public comment (see below) and that the facility used needs to have the proper filtration. The Planning Commission also recommended posting evacuation information on poles in public right-of-way to expand opportunities to inform residents and visitors about evacuation.

- November 5th Town Council meeting
- November 12th Parks and Recreation Commission meeting
- November 10th at 2 pm at the Senior Recreation Center

Public Notice and Outreach

The Town is providing notice of the availability of the Draft MJHMP, the opportunity to comment, and meeting dates through the Town's project webpage and social media, email notices to the Interested Parties List, public meetings as identified above, posting at locations throughout Town, including Town buildings, and other opportunities that become available.

Public Comment

The original public comment period was scheduled for 20 days from October 20th through November 10th. Due to community feedback requesting that the public comment period be extended, the public comment period has been extended to November 21st. Comments can be sent to kjordan@townofwindsor.ca.gov and/or hazardmitigation@sonomacounty.gov.

One public comment has been received (Attachment 3) requesting that a "safe haven" be provided from wildfire smoke and during air quality events and suggested that this could be included in the mitigation action for warming and colling centers. Planning Commission reviewed the Draft MJHMP at its October 28th meeting and recommended that this be included as a mitigation action.

Next Steps

- Close of the public comment period on November 21st.
- Update Public Review Draft MJHMP based on comments received.
- Submit updated MJHMP to the California Office of Emergency Services (CalOES) for review and approval.
- Submit the CalOES approved MJHMP to FEMA.
- Adoption by resolution by the Town Council of the FEMA approved Windsor Annex of the MJHMP.
- Annual review and maintenance of the Windsor Annex by Town staff.

Fiscal Impact:

There is no fiscal impact as a result of this item. The preparation of the Multi-Jurisdictional Hazard Mitigation Plan is funded by a grant from the Federal Emergency Management Agency (FEMA) awarded to the County of Sonoma for the preparation of the MJHMP.

Environmental Review:

This action does not constitute a "project" within the meaning of California Environmental Quality Act (CEQA) Guidelines Section 15378 and requires no environmental review.

Attachment(s):

1. [Public Review Draft MJHMP Windsor Annex English](#)
2. [Public Review DRAFT MJHMP Windsor Annex Spanish](#)

3. Public Comment

Multi-Jurisdictional Hazard Mitigation PlanÂ Presentation (11-12-2025)

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Approved by:

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