

TOWN OF WINDSOR AGENDA REPORT

Joint Windsor Town Council, Windsor Redevelopment Successor Agency and Windsor Water District Meeting Date: August 6, 2025

To: Mayor and Town Council
From: Charlie Johnson, Parks and Facilities Superintendent
Subject: Approve the Purchase of Six Utility Fleet Vehicles from Corning Ford

Recommendation to Council:

Authorize the Town Manager to purchase six utility fleet vehicles from Corning Ford, at a cost of \$429,565.85 with a 5% contingency for a not-to-exceed the amount of \$451,044.14.

Strategic Plan Element:

The recommended action supports the goal of Infrastructure. Goal Statement: Through a lens of sustainability and innovation, invest in the Town's infrastructure and public facilities to meet the needs of future generations.

Background:

The Parks and Facilities Maintenance Division was established in 2003 and is responsible for the maintenance and preservation of the Town's 153 acres of park and streetscape areas and 91,000 square feet of facilities amenities. Maintenance and preservation of parks and facilities plays a vital role in enhancing quality of life and fostering a family-friendly community for the Town's residents and visitors.

The Parks and Facilities Maintenance Division operates with an aging fleet. It has several trucks over 20 years old, and part of the original maintenance service fleet purchased in 2003. These fleet trucks require regular and costly maintenance to remain reliable. Opting to replace some of the old combustion engine service trucks with an electric service truck will help ensure the Town meets the Advanced Clean Fleets regulation, which is a regulation by the California Air Resources Board (CARB) that aims to accelerate the adoption of zero-emission technology across medium- and heavy-duty fleets. The regulation requires the Town to purchase an increasing percentage of zero-emission trucks (ZEV) and bans the sale of internal combustion engine (ICE) trucks by 2036. The Town will need to increase its purchase of medium and heavy-duty ZEVs to achieve compliance with this regulation.

Due to these new requirements and the lack of an affordable ZEV utility service truck option, staff collaborated across departments to make the most efficient and economical purchases. The chart below indicates how staff plan to use the ZEV/ICE purchases to ensure compliance with the Advanced Clean Fleet requirements:

Division	Purchase	Replace
Parks and Facilities Maintenance	2025 Ford F-150 Lightning	2008 Ford Escape Hybrid with 46,592 miles
Parks and Facilities Maintenance	2025 Ford F-150 Lightning	2003 Ford F-250 Utility Box truck with 84,167 miles

Recreation	2025 Ford F-150 Lightning	2019 Ford F150 with 14,844 miles will be moved to the Parks and Facilities Maintenance Division to replace a 2006 Ford F-150 with 57,799 miles and the Recreation Division will use the Ford Lightning
Parks and Facilities Maintenance	2026 Ford F450 with Landscape Dump Box	2003 Ford F-350 with Landscape Dump Box with 66,794 miles
Parks and Facilities Maintenance	2026 Ford F-250 Utility Box	2003 Ford F-250 Utility Box with 105,570 miles
Public Works Water	2026 Ford F-250 Utility Box	2016 Ford Utility Box with 85,645 miles

Discussion:

Following the approval of the 2025-2027 biennium budget, staff solicited quotes from several local and state-authorized Ford dealerships. This quoting process was done with an economy of scale approach, combining the needs of the three divisions to maximize cost efficiency: Parks and Facilities Maintenance, Recreation, and Public Works Water. Quotes were obtained for the three all-electric Ford F150 Lightning trucks, two gasoline Ford F250 trucks with a utility box service body, and one gasoline Ford F-450 with a landscape dump bed. Below is a table summarizing quotes received in response to the Town's request:

Dealership	Quote
Downtown Ford	\$459,001.93
Hansel Ford	\$440,745.79
Corning Ford	\$429,565.85

Staff requests that the Council approve the purchase of six vehicles with Corning Ford, the lowest quote, for an amount not exceeding \$451,044.14, which includes a \$21,478.29 (5%) contingency.

Fiscal Impact:

The purchase of these vehicles is included in the approved Fiscal Year 2025-2026 General Capital Replacement Fund - Parks, General Capital Replacement Fund - Recreation, and the Enterprise Water Capital Fund for Public Works.

Environmental Review:

This action does not constitute a "project" within the meaning of California Environmental Quality Act (CEQA) Guidelines Section 15378 and requires no environmental review.

Attachment(s):

1. Down Town Ford Quotes
2. Hansel Ford Quotes
3. Corning Ford Quotes
- 13.2 Fleet Purchases PowerPoint (Distributed 2025-08-06)

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