

**TOWN OF WINDSOR
AGENDA REPORT**

Joint Windsor Town Council, Windsor Redevelopment Successor Agency and Windsor Water District Meeting Date: August 16, 2023

To: Mayor and Town Council
From: Irene Camacho-Werby, Town Clerk
Subject: Cancellation of the September 20, 2023, Regular Town Council Meeting

Recommendation to Council:

Formally cancel the regular meeting of the Town Council scheduled for September 20, 2023.

Strategic Plan Element:

The recommended action supports the goal of Organizational Effectiveness. Goal Statement: Achieve a high performing organization by nurturing an engaged workforce committed to a shared vision of public service.

Background:

There are no urgent agenda items currently scheduled for the September 20, 2023, Town Council meeting. The League of California Cities (Cal Cities) annual conference is also scheduled for this week and is attended by elected officials and local government staff. Traditionally, the Town Council has cancelled its regular meetings when no urgent items are scheduled or at the time the Cal Cities annual conference is scheduled to allow Councilmembers and staff the necessary travel to attend conference training workshops and as a member of Cal Cities participate in the legislative business meeting. When necessary, the Town Council may call for the scheduling of a special meeting to discuss and act on urgent items. Therefore, staff is recommending that the Town Council cancel the September 20, 2023, meeting.

Fiscal Impact:

The recommended action will not result in any fiscal impact.

Environmental Review:

The recommended action does not constitute a “project” within the meaning of California Environmental Quality Act (CEQA) Guidelines Section 15378 and requires no environmental review.

Prepared by:

Irene Camacho-Werby
Town Clerk

Recommended by:

Jon Davis
Town Manager