

TOWN OF WINDSOR AGENDA REPORT

Joint Windsor Town Council, Windsor Redevelopment Successor Agency and Windsor Water District Meeting Date: January 15, 2025

To: Mayor and Town Council
From: Alejandro Perez, Senior Civil Engineer
Subject: Acceptance of Work for the Starr Road South of Old Redwood Highway Pedestrian Crossing Project

Recommendation to Council:

Adopt a resolution accepting the work performed by Zara Construction, Inc. for the construction of the Starr Road South of Old Redwood Highway Pedestrian Crossing Project and directing the Town Clerk to record a Notice of Completion.

Strategic Plan Element:

The recommended action supports the goal of Infrastructure. Goal Statement: Through a lens of sustainability and innovation, invest in the Town's infrastructure and public facilities to meet the needs of future generations.

Discussion:

This project was approved by Council in the 2021-2026 Capital Improvement Program. The location of work for this project (Attachment 2) is Starr Road South of Old Redwood Highway near the Windsor Christian Academy. Items of work include the installation of pedestrian activated flashing beacons, ADA ramps, bulb outs, new pedestrian yield markings, and striping for new crosswalk.

Public Works staff received six bids and Zara Construction, Inc. submitted the lowest responsible bid of \$157,392. A Construction Agreement with Zara Construction, Inc. was executed on July 24, 2024. Two contract change orders (CCOs) were submitted, increasing the overall project cost by 6.9% or \$10,840. The final contract amount is \$168,232. Staff has determined that the work specified in the contract has been completed in accordance with the terms and conditions of the contract. The project was completed within the proposed budget.

Fiscal Impact:

There are sufficient appropriations for this project in the Council-adopted budget in Fiscal Year 2022-23. The project is budgeted in the Transportation Grant Fund and General Fund.

Environmental Review:

The project is exempt from the California Environmental Quality Act (CEQA) in accordance with section 15303 because it consists of construction of new small facilities on existing roadways. Therefore, no environmental review is required. A Notice of Exemption was filed with the County Clerk of the County of Sonoma on February 14, 2024.

Attachment(s):

1. Resolution
2. Location Map - Starr Rd Crosswalk

Prepared by:

Brendan Barrett
Engineer II

Reviewed by:

Alejandro Perez
Senior Civil Engineer

Reviewed by:

Carl Euphrat
Deputy Director of Engineering

Reviewed by:

Shannon Cotulla
Public Works Director/Town Engineer

Recommended by:

Jon Davis
Town Manager