

TOWN OF WINDSOR AGENDA REPORT

Joint Windsor Town Council, Windsor Redevelopment Successor Agency and Windsor Water District Meeting Date: June 3, 2026

To: Mayor and Town Council
From: Garrett Broughton, Senior Engineer
Subject: Acceptance of Work for the Secondary Clarifier Improvements Project

Recommendation to Council:

Adopt a resolution accepting the work performed by GSE Construction Company, Inc. for the construction of the Secondary Clarifier Improvements Project and directing the Town Clerk to record a Notice of Completion.

Strategic Plan Element:

The recommended action supports the goal of Infrastructure. Goal Statement: Through a lens of sustainability and innovation, invest in the Town's infrastructure and public facilities to meet the needs of future generations.

Background:

On June 21, 2023, Council adopted the 5-Year Capital Improvement Program (CIP) for Fiscal Years 2023-2028, which included the Secondary Treatment System Upgrade Project. Phase 1 of this effort is referred to as the Secondary Clarifier Improvements Project (the Project) and involved replacement of the internal components of both secondary clarifiers which had reached the end of their useful lives and had become severely corroded. The secondary clarifiers remove activated sludge from the treatment process where it is either wasted to the sludge ponds to become biosolids, or it is recycled back to the aeration basins for further enhanced biodegradation. The location of the secondary clarifiers is shown in Attachment 3.

Discussion:

On December 20, 2023, Council adopted a resolution amending the Fiscal year 2023-24 budget to add funds for the construction of the Project. At the same meeting, Council approved the contract with GSE Construction Company, Inc. for construction of the Project.

The original contract price was \$4,745,400, with a total contract price of \$4,903,900.92 including four change orders. Change order work included concrete crack and patch repairs of the interior surfaces, installation of spray systems to handle and direct floating material, and additional asphalt repair beyond the original project limits. The project was substantially completed on January 21, 2026. The work occurred over two summers to allow at least one of the clarifiers to operate at all times and to allow both clarifiers to operate during winter. Staff has determined that the work specified in the contract was completed in accordance with the terms and conditions of the contract.

Fiscal Impact:

There is no fiscal impact associated with the recommended action.

Environmental Review:

The project is exempt from the California Environmental Quality Act (CEQA) in accordance with

section 15301 because it consists of operation, repair, maintenance, permitting, leasing, licensing, or minor alteration of existing public or private structures, facilities, mechanical equipment, or topographical features, involving negligible or no expansion of use beyond that existing at the time of the lead agency's determination. Therefore, no environmental review is required. A Notice of Exemption was filed with the County Clerk of the County of Sonoma on September 12, 2023.

Attachment(s):

1. [Resolution - Accept Work Secondary Clarifier Improvements Project](#)
2. [Draft Notice of Completion](#)
3. [Project Location](#)

Prepared by:

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Reviewed by:

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