TOWN OF WINDSOR
AGENDA REPORT

Joint Windsor Town Council, Windsor Redevelopment Successor Agency and Windsor Water District Meeting Date: March 5, 2025

To: Mayor and Town Council
From: David Ernst, Wastewater Superintendent
Subject: Master General Services Agreement with Synagro-WWT, Inc. for Biosolids Removal Services

Recommendation to Council:
Authorize the Town Manager to approve a Master General Services Agreement with Synagro-WWT, Inc. for Biosolids Removal Services for an estimated annual cost of $1,028,568 based on historic average tonnage, and an additional $371,432 for tonnage above historical averages and related costs, not to exceed $1,400,000 per fiscal year.

Strategic Plan Element:
The recommended action supports the goal of Infrastructure. Goal Statement: Through a lens of sustainability and innovation, invest in the Town's infrastructure and public facilities to meet the needs of future generations.

Background:
The Town of Windsor Water Reclamation Facility on average produces approximately 550 dry tons of biosolids a year as part of normal treatment plant operations. The biosolids must be removed from the two-active sludge (biosolids) treatment and storage ponds on an annual basis, at a minimum, to maintain adequate capacity in accordance with the Town's National Pollutant Discharge Elimination System (NPDES) permit.

Biosolids removal is a routine maintenance activity and Public Works Department staff issued a Request for Proposals (RFP) for Biosolids Removal Services in 2019. Two proposals were received, one from Synagro-WWT, Inc. and one from Denali Water Solutions. At that time, Synagro-WWT, Inc was selected by the bid review team for both their proposed services and low bid. This past year, Denali Water Solutions and Synagro Technologies entered into a Mutually Beneficial Asset Transfer Agreement, wherein Synagro will acquire Denali's municipal biosolids services in California.

The amount of biosolids removed historically varies from year to year and may be more or less than 550 dry tons. The consolidation of ALWSZ into the Town's wastewater system will increase wastewater flows and the amount of biosolids managed under this contract. The Town receives revenues from ALWSZ for this cost. None of the increased costs in the proposal received are associated with the increased flows from ALWSZ. The increased costs are attributable to mobilization of equipment, higher trucking costs, and land application in Sacramento County.

Discussion:
On January 7 of this year, Town staff published an RFP for these services with a due date for responses of February 10, 2025. One response was received, from Synagro-WWT. After review, the proposal was deemed acceptable.

Biosolids removal costs have increased significantly since the last contract due to the newly adopted Environmental Protection Agency (EPA) regulations. These regulations significantly limit biosolids disposal options and available contractors, resulting in increased costs for biosolids disposal, including land application. As a result, this agreement represents an approximate 40% increase in the base price for the services from the previous 2019 agreement with Synagro-WWT.

The Master General Services Agreement term is for three years with two potential one-year extensions, as approved by the Town Manager and provided satisfactory service is performed.

Fiscal Impact:
The total fiscal impact of the proposed contract will allocate up to $1,400,000 per fiscal year based on sufficient appropriations of the Enterprise Fund in the Council-approved fiscal year budget for a total of 5 years.

Environmental Review:
This action is required to comply with the Town's Water Reclamation Facility NPDES permit, the purpose of which is protection of the environment and is exempt under Section 15308 of the California Environmental Quality Act (CEQA) Guidelines.

Attachment(s):
1. MGSA - Synagro for Biosolids Removal

Prepared by:
David Ernst
Wastewater Superintendent

Reviewed by:
Shannon Cotulla
Public Works Director

Recommended by:
Jon Davis
Town Manager