

TOWN OF WINDSOR AGENDA REPORT

Joint Windsor Town Council, Windsor Redevelopment Successor Agency and Windsor Water District Meeting Date: June 3, 2026

To: Mayor and Town Council
From: Rich Metcalfe, Project Manager
Subject: Acceptance of Work for the 8886 Windsor Road Sidewalk Gap Closure Project

Recommendation to Council:

Adopt a resolution accepting the work performed by FBD Vanguard Construction, Inc. for the construction of the 8886 Windsor Road Sidewalk Gap Closure Project and directing the Town Clerk to record a Notice of Completion.

Strategic Plan Element:

The recommended action supports the goal of Infrastructure. Goal Statement: Through a lens of sustainability and innovation, invest in the Town's infrastructure and public facilities to meet the needs of future generations.

Background:

The construction of the SMART Train installed sidewalk along Windsor Road up to the limits of the environmental permit for the project, which was as much as could be installed by SMART. This left a gap in the sidewalk along a heavily used pedestrian corridor near Windsor High School. This project filled the gap with sidewalk. It was authorized by Council in the 2021-2026 Capital Improvement Program. The location of work for this project (Attachment 2) was along the frontage of 8886 Windsor Road, just south of the SMART parking lot. Items of work included the installation of new sidewalk, curb, and gutter

Discussion:

Public Works solicited bids for the work and staff received five bids on May 27, 2025. and FBD Vanguard Construction, Inc. submitted the lowest responsible bid of \$ 122,317. A Construction Agreement with FBD Vanguard Construction, Inc. was executed on July 1, 2025. Two contract change orders were submitted, increasing the overall project cost by 15% or \$18,382.30. The change orders addressed issues that were unforeseen at the time of the design, like a sewer lateral in a different location, and needed additional concrete and asphalt paving. The final contract amount is \$140,699.30. Staff has determined that the work specified in the contract has been completed on December 10, 2025, and within the 45 working days in accordance with the terms and conditions of the contract and the project was completed within the proposed budget.

Fiscal Impact:

There is no fiscal impact associated with the recommended action.

Environmental Review:

The project is exempt from the California Environmental Quality Act (CEQA) in accordance with section 15303 because it consists of construction of new small facilities on existing roadways. Therefore, no environmental review is required. A Notice of Exemption was filed with the County Clerk of the County of Sonoma on June 18, 2025.

Attachment(s):

1. Resolution - Accept Work WR Sidewalk Gap Closure
2. Location Map
3. Notice of Completion - 8886 Windsor Rd Sidewalk Gap Closure

Prepared by:

Rich Metcalfe
Project Manager

Reviewed by:

Shannon Cotulla
Public Works Director/Town Engineer

Approved by:

Jon Davis
Town Manager