Weatherford Municipal Utility Board

AGENDA REPORT

Meeting Date:	July 24, 2025	**Staff Contact:**	Rick Shaffer, Director of Water Utilities
Item Number:	2025-368-AR	**Phone:**	817-598-4473

SUBJECT: Consider authorizing the expenditure of funds, up to $155,000, with Off Duty Excavation, LLC.

BACKGROUND/DISCUSSION

Aggregate and construction material, such as sand, rock, road base and asphalt, are required to install and repair water lines, wastewater lines and appurtenances. Bid #2024-005 was awarded in January 2024 to Off Duty Excavation, and includes a provision for renewal of up to three (3) additional one-year periods if so agreed to by both parties. The Municipal Utility Board approved the first renewal in September 2024, for FY25, in the amount of $135,000. The Water Utility rehab/construction crew has replaced more linear feet of pipeline in FY25 than projected, thus using more backfill materials. Through the first nine months of FY25, the Water Utility has expended approximately $118,000 on trench backfill materials. This request is to authorize an additional $20,000, up to a cumulative total of $155,000. These funds will be utilized in FY25.

FINANCIAL IMPACT

The purchase of this material will be funded with the FY25 Water Utility operating budget, as the approved budget allows.

SUGGESTED ACTION

Staff recommends approval.

ATTACHMENTS

- 2024-005 Bid Tab Annual Aggregate Materials.pdf
- First Renewal Letter