Weatherford City Council

AGENDA REPORT

Meeting Date:	January 27, 2026	**Staff Contact:**	Jaycob Kirkpatrick, Director of Parks, Recreation and Special Events
Item Number:	2025-702-AR	**Phone:**	817-598-4248

SUBJECT: Consider authorizing the City Manager to execute a construction contract with DRI Construction for the Service Center Office Addition project, via The Interlocal Purchasing System (TIPS) Contract Number 23010402, in the amount of $35,201 .53, for a total aggregate fiscal year expenditure of $855,111.53.

BACKGROUND/DISCUSSION

The City of Weatherford is seeking to contract with DRI Construction to build two new offices at the Weatherford Service Center under The Interlocal Purchasing System (TIPS) Contract Number 23010402, with a proposed budget of $33,525.27. In addition to the base contract amount of $33,525.27, we recommend including a 5% contingency o $1,676.26. to address any unforeseen conditions that may be encountered during the process. This brings the total potential project cost to $35,201.53 and a total aggregate fiscal year expenditure of $855,111.53. The contingency will only be utilized if necessary and with appropriate approval procedures.

This project will modify the existing service center space to incorporate two additional private offices. The improvements are designed to better utilize the current footprint while enhancing functionality and workflow. By adding these offices, the Utilities Departments will gain the dedicated workspaces necessary to support expected staffing increases. The project ensures that the service center can continue to operate efficiently while accommodating future personnel needs.

DRI Construction’s proven ability to work within the TIPS framework ensures that this project will be executed efficiently, transparently, and within the established budget. Their familiarity with TIPS requirements minimizes procurement risks and streamlines project delivery, allowing the city to move forward with confidence and avoid unnecessary delays.

This project represents a significant and strategic investment in the future of Weatherford’s Utility Departments. Selecting a contractor with a strong track record and a deep understanding of municipal infrastructure is essential to protecting that investment. The City of Weatherford has utilized DRI Construction on numerous previous projects, all of which have been completed successfully and to the City’s satisfaction.

Based on DRI Construction’s proven performance, extensive experience with the City, and demonstrated ability to deliver results under the TIPS framework, we highly recommend approval to proceed with hiring DRI Construction

for this project.

Construction is expected to begin in February 2026 with an anticipated timeline of up 8 weeks, placing completion before April 2026.

FINANCIAL IMPACT

Funds are programmed and available within the FY26 Electric Utility operating budget.

SUGGESTED ACTION

Staff recommends awarding the contract to DRI Construction for this project in the amount not to exceed $35,201.53, for a total aggregate fiscal year expenditure of $855,111.53.

ATTACHMENTS

- SERVICE CENTER Estimate-Offices-DRI.pdf