



Weatherford City Council

AGENDA REPORT

Meeting Date: October 22, 2024

Staff Contact: Jaycob Kirkpatrick, Director Parks,
Recreation & Special Events

Item Number: 2024-603-AR

Phone: 817-598-4248

SUBJECT:

Consider authorizing the procurement of holiday and event lighting & decorative services and supplies from The Decor Group (DFW Holiday Kings), through The Interlocal Purchasing System (TIPS) program, in the amount not to exceed \$200,000.

BACKGROUND/DISCUSSION

The Decor Group (DFW Holiday Kings) has provided decorations, lighting, displays and technical set-ups for the City's Special Events for several years. DFW Holiday Kings is a local company that specializes in event logistics and decorations and have supplies onsite that can be delivered quickly. DFW Holiday Kings installed all of the new lighting in the Downtown Square that extends to the Weatherford Chamber of Commerce and is under contract to maintain the lights.

The Interlocal Purchasing System (TIPS), in which the City is a member of, has awarded a contract for holiday and event lighting & decorating services and supplies to The Decor Group (Contract No. 230806) through a competitive bidding process. The City would like to utilize the TIPS contract with The Decor Group to continue to maintain the existing lighting systems as well as add new decorations and lighting to make our events bigger and better each year. The City's Purchasing Policy requires City Council approval for any purchases over \$50,000. This request is to authorize the expenditure of those funds for FY25.

FINANCIAL IMPACT

Funds for purchases of services and supplies, in an amount not to exceed \$200,000, are available in the FY25 Operating Budget.

SUGGESTED ACTION

Staff recommends approval.

ATTACHMENTS

- [TIPS - Decor Group.pdf](#)