Weatherford City Council

AGENDA REPORT

Meeting Date:	May 26, 2026	**Staff Contact:**	Ashley Seiler, Director of Economic Development
Item Number:	2026-851-AR	**Phone:**	(817)598-4279

SUBJECT: Consider a request for a facade improvement grant for 202 West Oak Street in an amount not to exceed $5,597.

BACKGROUND/DISCUSSION

The requested grant funds will be used to obtain professional architectural services focused on the Wright House exterior. This includes producing an exterior measured drawing and assessing the roof, exterior woodwork, and windows, along with the necessary regulatory review. These efforts will result in detailed measured drawings that will then be used to create construction documents required for the rehabilitation of the building's exterior.

There was only one bid due to Parker County's policy for procurement of professional services stipulating that negotiations can only occur with one architect/engineer at a time. Komatsu is an approved vendor with the County. Since this was follow-on effort after the Conditions Assessment, the PCHC was advised by County Purchasing that other bids were not necessary.

FINANCIAL IMPACT

The Facade Improvement Policy provides a City match of up to fifty percent (50%) of eligible improvement costs, with the applicant responsible for the first $10,000. The policy does not include a maximum grant cap. For 202 W. Oak, the architecture proposal totals $21,194. After subtracting the applicant's initial $10,000 obligation, the remaining $11,194 is eligible for a 50% match, resulting in a City contribution not to exceed $5,597.

Out of the initial $200,000 allocation for the facade program, $31,161.34 remains.

SUGGESTED ACTION

Staff recommends approval.

ATTACHMENTS

- 202 W. Oak St. Application