Weatherford City Council

AGENDA REPORT

Meeting Date:	July 22, 2025	**Staff Contact:**	Matt Leppla, Director of Public Works
Item Number:	2025-349-AR	**Phone:**	817-598-4033

SUBJECT: Consider authorizing the City Manager to execute a professional services contract with Halff Associates, Inc. for the design of the Front Street Drainage Improvements project in an amount not to exceed $231,500 for a total aggregate fiscal year expenditure amount of $565,000.

BACKGROUND/DISCUSSION

Public Works has identified drainage improvements needed near the 200 block of Front Street. Over time, the drainage infrastructure has failed and collapsed, resulting in settlement of the area along the drainage system. Halff Associates, Inc. (Halff) has been selected to provide engineering services for this project to design practical improvements to restore the area and convey the drainage to Town Creek. Halff was one of the firms selected from the City's 2023 Request for Qualifications (RFQ) for transportation and storm water design projects. Their scope generally includes services for surveying, a drainage analysis, preparing construction plans, and bid phase support. The design for this project is expected to take four months to complete with construction beginning soon after.

FINANCIAL IMPACT

The total estimated cost for the design of this project is $231,500 for FY25.

SUGGESTED ACTION

Staff recommends authorizing the City Manager to execute a professional services contract with Halff Associates, Inc. for the design of the Front Street Drainage Improvements project in an amount not to exceed $231,500 for a total aggregate fiscal year expenditure amount of $565,000.

ATTACHMENTS

- Engineering Services Contract - Halff Associates
- Project Map