Weatherford City Council

AGENDA REPORT

Meeting Date:	April 22, 2025	**Staff Contact:**	Matt Leppla, Director of Public Works
Item Number:	2025-222-AR	**Phone:**	817-598-4148

SUBJECT: Consider authorizing the City Manager to execute a professional services contract with Kimley-Horn & Associates, Inc. for the City of Weatherford Active Transportation Plan in an amount not to exceed $1,050,000.

BACKGROUND/DISCUSSION

The City of Weatherford Active Transportation Plan includes deliverables with the overall goal of pedestrian safety and mobility. The first component of the project includes the development of a City-wide Active Transportation Plan and report providing a coordinated strategy to implement pedestrian and bicycle improvements for the City's non-motorized transportation system. The second component of the project includes an effort to extend the existing Town Creek Hike and Bike Trail system. This phase of the Town Creek Trail system will start at the City's existing trailhead located at the intersection of Fort Worth Highway and Santa Fe Drive and extend to the Weatherford Trailhead for Lake Mineral Wells Trailway located adjacent to Cartwright Park. Efforts of this component include the preparation of a route study, schematic design, railroad coordination, and environmental clearances necessary for future construction. This planning effort will be key to future requests for construction funds and incremental right of way procurement. Lastly, the project includes the preparation of up to 30% design plans for North Main Pedestrian Mobility Improvements targeted at improving pedestrian safety and access along North Main Street. The improvements will be focused on the corridor from the Downtown Square to Water Street.

In May 2023, the City Council approved Resolution R2023-09 to support an application for funding for the Weatherford Active Transportation Plan through the Texas Department of Transportation 2023 Transportation Alternatives Set-Aside (TASA) program. After funding approval by the Texas Transportation Commission under the TASA program, the City Council approved Resolution R2024-18 in August 2024 authorizing an Advanced Funding Agreement (AFA) with Texas Department of Transportation for the 2024 Active Transportation Plan. The AFA funding amount of $1,255,800 includes 80% Federal participation of $966,000, 20% City of Weatherford participation of $241,500, and State participation of $48,300; the City will be responsible for 100% of cost overruns

After full execution of the AFA, staff began the selection process for a consultant to assist in preparing the plan. Staff issued a Request for Proposal (RFP) for the City of Weatherford Active Transportation Plan in February 2025 with 3 firms responding. The submittals were reviewed and evaluated by a multi-disciplinary City evaluation committee comprised of the City Engineer, Assistant City Manager, Director of Parks and Recreation, and staff engineer. After review, the evaluation committee unanimously recommended Kimley-Horn and Associates, Inc. (KHA) for approval to City Council based upon the scoring criteria outlined in the RFP. Development of the plan is expected to begin in May 2025 and be completed in December 2026.

The City of Weatherford Active Transportation Plan provides the overall goals of identifying long-term safety needs and pre-design of key projects. Development of the plan will position the city to be highly competitive for future construction funding opportunities under Transportation Alternative grant program.

FINANCIAL IMPACT

Funds are programmed and available as part of the Public Works approved budget with $996,000 being reimbursed through the Transportation Alternatives Set-Aside Program.

SUGGESTED ACTION

Staff recommends authorizing the City Manager to execute a professional services contract with Kimley-Horn & Associates, Inc. for the City of Weatherford Active Transportation Plan in an amount not to excee d $1,050,000.

ATTACHMENTS

- DRAFT_City of Weatherford Active Transportation Plan_Engineering Services Contract