Weatherford Municipal Utility Board

AGENDA REPORT

Meeting Date:	May 29, 2025	**Staff Contact:**	Rick Shaffer, Director of Water Utilities
Item Number:	2025-280-AR	**Phone:**	817-598-4473

SUBJECT: Consider authorizing the procurement of equipment maintenance and repair services from Legacy Contracting LP, dba Control Specialist Services LP, through an interlocal agreement, in an amount not to exceed $75,000.

BACKGROUND/DISCUSSION

The City of Weatherford's water reclamation facility uses various types of large and small equipment in the wastewater treatment process that is subject to wear and tear. Typical examples of such equipment include gear boxes, bearings, pumps and valves. This equipment is necessary to maintain efficient and effective treatment process, and to ensure compliance with regulatory requirements. Maintenance activities include scheduled maintenance, scheduled replacement, unscheduled maintenance, and/or replacement due to failure. Individual purchases are typically below $5,000 and are typically selected based on quotes. However, these purchases can cumulatively exceed $50,000 on an annual basis.

Through May 2025, the City has expended $48,704 with Control Specialist Services. Therefore, to avoid unnecessary delays in future maintenance services, City Staff are requesting authorization to procure equipment maintenance and repair services from Legacy Contracting LP, dba Control Specialist Services LP, in an amount up to $75,000.

These purchases may be made through an interlocal agreement that the City of Weatherford has with the City of Midlothian and the contract between Midlothian and Legacy Contracting LP (Bid No. 2021-04; renewed through March 9, 2026).

This request is to authorize the expenditure of funds for FY25.

FINANCIAL IMPACT

These expenditures will be made from funds in the Water Utility's approved FY25 annual operating budget.

SUGGESTED ACTION

Staff recommends that the Municipal Utility Board authorize the procurement of equipment maintenance and repair services from Legacy Contracting LP, dba Control Specialist Services LP, through an interlocal agreement with the City of Midlothian, in an amount not to exceed $75,000.

ATTACHMENTS

- Midlothian Contract
- Midlothian Contract Renewal