Weatherford City Council

AGENDA REPORT

Meeting Date:	July 14, 2026	**Staff Contact:**	Dawn Brooks, Assistant City Manager/CFO
Item Number:	2026-928-AR	**Phone:**	817-598-4130

SUBJECT: Consider award of contract for audit services to Pattillo, Brown & Hill, L.L.P., a qualified firm of certified public accountants, to audit the City's financial statements for the fiscal years ending September 30, 2026, 2027 and 2028, with the option of auditing its financial statements for each of the two subsequent fiscal years.

BACKGROUND/DISCUSSION

The Government Finance Officers Association of the United States and Canada recommends as a best practice for governmental entities to undertake a full-scale competitive process for the selection of independent auditors at the end of the term of each audit contract which is suggested to be every five years. The City of Weatherford has just completed a five year agreement with Pattillo, Brown & Hill, L.L.P. While the City has been very pleased with the services rendered by Pattillo, Brown & Hill, L.L.P., we have abided by the recommended best practices and have sought competitive proposals from qualified certified public accounting (CPA) firms for audit services for fiscal years ending September 30, 2026, 2027 and 2028, with the option of two subsequent fiscal years. Notice of the Requests for proposals were published in the newspaper on May 13, 2026 and May 20, 2026. On June 9, 2026 at 2:30 p.m. proposals were opened from the following four firms:

Carr, Riggs & Ingram	Forvis Mazars
Pattillo, Brown & Hill, L.L.P.	Whitley Penn

Technical Proposals of each were reviewed by the Chief Financial Officer, the Finance Director and Senior accountant. All of the firms were qualified CPA firms able to perform the audit of the City's financial statements. All firms showed their capability in providing quality audits, peer review satisfactory opinions, quality reports, strong reference satisfaction, and ability to receive the Certificate of Achievement for Excellence in Financial reporting.

However, Pattillo, Brown & Hill, L.L.P. stood out with its expertise in single audit, its focus on internal control reviews of the City, its specialized governmental division, and its overall risk assessment and audit approach. Pattillo, Brown & Hill, L.L.P. submitted the most competitive proposal at $50,800 for the first year of the contract, with increases of approximately 1.8% each year thereafter. This represents exceptional value given that the firm also received the highest technical evaluation score among the four respondents.

As the City's existing audit firm, Pattillo, Brown & Hill, L.L.P. has served the City well and has been a great resource for the Finance Department. Notably, the firm will be rotating its engagement team for the new contract term, bringing a fresh perspective while retaining the institutional knowledge that benefits the City.

FINANCIAL IMPACT

Audit services are a professional service and therefore do not qualify for a bid evaluation but cost and hour estimates were provided as an idea of possible costs. Pattillo, Brown & Hill, L.L.P. has an all exclusive price of $50,800 for the first year of the contract and increases of approximately 1.8% each year thereafter.

SUGGESTED ACTION

Staff recommends award of audit services to Pattillo, Brown & Hill, L.L.P. to audit the City's financial statements for the fiscal years ending September 30, 2026, 2027 and 2028, with the option of auditing its financial statements for each of the two subsequent fiscal years.