Weatherford City Council

AGENDA REPORT

Meeting Date:	August 26, 2025	**Staff Contact:**	Ashley Esquivel, Budget Manager
Item Number:	2025-433-AR	**Phone:**	817-598-4222

SUBJECT: Receive recommendation regarding funding outside agency requests for the City's FY26 Budget.

BACKGROUND/DISCUSSION

Each year, the City of Weatherford receives requests from local organizations for distributions from General Fund and Hotel Occupancy Tax revenue. Staff facilitates this request process and provides the applications to the City Council, who funds the requests at their discretion.

The City Council adopted policies for General City Funding and Hotel Occupancy Tax funding for Non-Municipal Organizations set forth the requirements of each organization requesting funding. A summary of those requirements:

Organizations must:

- Non-Profit Status: Be a non-profit organization with 501(c)(3) status.
- Location: Have headquarters or an operating branch located within the City of Weatherford.
- Service Area: Directly serving City of Weatherford residents.
- Financial Solvency: Show that the organization will remain financially solvent even if the grant request is denied.
- Program Relevance: Demonstrate that the service for which funding is requested directly supplements or offsets public services provided by the City of Weatherford.

Additional Desired Criteria:

- Operational History: Have been in operation for at least three consecutive years prior to the grant period.
- Legal Standing: Have no ongoing or outstanding legal actions or claims for the past three years.

The policy limits the funding from the General Fund to a total of $25,000 for all organizations, a maximum grant of $5,000 for each organization and requires that an equal amount of funding is allocated to all approved organizations.

The requests received are as follows:

General Fund: $25,000

CASA Hope for Children: $5,000
Children's Advocacy Center: $5,000
Freedom House: $5,000
Manna Storehouse: $5,000
Parker County Committee on Aging: $5,000

Hotel Fund: $155,000
Doss Heritage & Cultural Center: $5,000
Weatherford Chamber of Commerce: $150,000

FINANCIAL IMPACT
Funding has been included in the FY26 Proposed Budget for outside agency funding requests.

SUGGESTED ACTION
As this decision is made solely on Council discretion, staff has no recommendation on this item.