Weatherford Municipal Utility Board

AGENDA REPORT

Meeting Date:	July 24, 2025	**Staff Contact:**	Joe Farley, Director of Electric Utilities
Item Number:	2025-386-AR	**Phone:**	(817) 598-4272

SUBJECT: Consider awarding RFP 2025-011 for substation battery inspection, testing, and maintenance services to RMS Energy Company, LLC for the amount of $16,841 with a not to exceed amount of $126,548.

BACKGROUND/DISCUSSION

Funds are budgeted annually in order to perform substation battery inspection, testing, and maintenance. An annual cycle of substation battery inspection, testing, and maintenance is utilized to maintain electric service reliability and to satisfy regulatory requirements. Two proposals were received, and they were publicly opened and read aloud on March 21, 2025 at 2:00 pm. The most qualified, responsive, and best value bidder was RMS Energy Company. RMS Energy was previously awarded RFP 2025-010 for substation testing and maintenance in an amount not to exceed $98,203. The current requested not to exceed amount of $126,528 contains a ten percent contingency amount for the substation testing and maintenance and a ten percent contingency for the substation battery inspection, testing, and maintenance.

FINANCIAL IMPACT

Funds in the amount of $16,841 are available in the Electric Department's operating budget.

SUGGESTED ACTION

Staff recommends approval.

ATTACHMENTS

- RFP 2025-011 - Substation Battery Maintenance - Bid Package.pdf
- RFP 2025-011 - Substation Battery Maintenance - Bid Tabulation.pdf
- RFP 2025-011 - Substation Battery Maintenance - RMS Energy Proposal.pdf