

AGENDA ITEM REPORT

K.3



To: Town Council

Subject: Discuss, consider and act upon awarding an engineering design contract to Halff Associates, Inc. in the amount of \$1,297,875 for the landscape architecture, civil engineering, survey, structural engineering, and mechanical, electrical and plumbing (MEP) engineering, bidding and construction administration necessary for the development of the Jobson Park Improvements Project; and authorizing the Town Manager to execute the contract.

Meeting: Town Council - April 28, 2025

Department: Parks

Staff Contact: Kari Pacheco

SUGGESTED ACTION:

Staff recommends approval.

BACKGROUND INFORMATION:

The professional consulting services contract with Halff Associates, Inc. is for the landscape architecture, civil engineering (utility design, parking lot design), survey, structural engineering, and mechanical, electrical and plumbing (MEP) engineering necessary for the development of the Jobson Park Improvements Project. Upon this agreement, Halff will provide design, bidding and construction administration services for Jobson Park consistent with improvements shown in an approved Master Plan dated February 5, 2025 (Attachment C) with revisions based on direction provided during the March 24, 2025, joint Council and 4B Board meeting.

The revisions and design for Jobson Park Improvements will include:

- The addition of two (2) artificial turf baseball fields, and conversion of existing baseball field to artificial turf, for a total of three (3) artificial turf baseball fields.
- The addition of one (1) artificial turf multi-use field, and conversion of existing multi-use field to artificial turf, for a total of two (2) multi-use fields.

- The addition of lighting to support athletic activity after sunset.
- Additional Parking for an estimated 154 spots.

Amenities include:

- Restroom, Playground, Shade Pavilion, and Trail.
- Landscaping enhancements along the perimeter of the park, with landscaped berms for screening, fencing, and irrigation.
- The full contract with a detailed scope of services is attached to this agenda for Town Council and public information.

Tentative Schedule:

Design Notice to Proceed: May 5, 2025

Estimated Design: 7-9 months

FINANCIAL IMPACT:

Funding for Jobson Park Improvement design and engineering was budgeted in the FY25 4B CIP Budget (520-6010-57201) and will be used for these professional services.

Jobson Park Improvement Project

Engineering Design: \$1,297,875

ATTACHMENTS:

[Jobson Park Improvements Engineering Design Contract - Halff.pdf](#)